



Welcome to Fall Term at City Colleges of Chicago. We are excited to have you here!

This semester we are launching CCC Alert, an emergency notification system that will send you text messages, email messages, or call you in the event of an on-campus emergency. Please update your phone numbers and email addresses using My.CCC.edu or at the Registrar's Office so that you can receive emergency alerts.

If you have questions about any of the resources discussed in this newsletter, please go to this website to contact support:

<http://www.ccc.edu/help/>

Have a great semester!

Kristen Freilich  
District Director  
Instructional Technology & Web Services

### CITY COLLEGES

[Richard J. Daley College](#)

[Harold Washington College](#)

[Kennedy-King College](#)

[Malcolm X College](#)

[Olive-Harvey College](#)

[Harry S Truman College](#)

[Wilbur Wright College](#)

[District Office Website](#)



## GET CONNECTED WITH YOUR STUDENT USERNAME

Your City College Student Username is your key to accessing Blackboard, Student Email, My.CCC.edu and the Library System. Use your Student ID Number to retrieve your Student Username.

### YOUR STUDENT ID NUMBER

Your Student ID Number is a 9 digit number assigned by your college and listed on your course schedule. You can also retrieve it from the My.CCC.edu Phone Registration System:

1. Call 312-553-3450.
2. From the Main Menu, select 5 for Student ID Lookup.
3. Enter your Social Security Number.
4. Enter your Student PIN. Your default PIN is your birthday (MMDDYY).
5. Phone System will announce your Student ID.

### RETRIEVE YOUR STUDENT USERNAME

1. Go to My.CCC.edu
2. Click Retrieve Your Username.
3. Select Student and click Proceed.
4. Enter your Student ID Number.
5. Enter your birthday in the format of yyyyymmdd.
6. Click Retrieve Your Student Username.
7. Enter and confirm a new password.



8. Select a Challenge Question.
9. Provide an answer. You will be asked to answer the Challenge Question if you forget your password.
10. Click Submit. You will now see your Student Username.

**New students may have to wait up to 24 business hours to retrieve their Student Username.**

### RESET YOUR PASSWORD

1. Go to My.CCC.edu
2. Click Retrieve Your Username.
3. Select Student and click Proceed.
4. Enter your Student ID Number and your birthday.
5. Answer your Challenge Question correctly and click Submit.
6. Create a new password.
7. Click Submit.

## MY.CCC.EDU ONLINE & PHONE REGISTRATION

[My.CCC.edu](http://www.ccc.edu) is the online registration system of City Colleges: your one-stop website to search the class schedule, register and pay for classes, check mid-term and final grades, and update your email addresses, phone numbers, and emergency contact information.

### MY.CCC.EDU SUPPORT WEBSITE

<http://www.ccc.edu/sahelp/>

You can also register and pay for classes using the Phone Registration System at **312-553-3450**.

The Phone Registration System requires you to know your Student PIN. Your default PIN is your birthday in MMDDYY format.



## CCC ALERT EMERGENCY NOTIFICATION <http://ccc.edu/alert/>

City Colleges uses CCC Alert, an emergency notification system that allows the colleges to contact students in the event of an on-campus emergency. You can receive emergency alerts via:

- City Colleges and personal email accounts
- Mobile and home phone numbers
- Text messages (standard text message rates apply)

### UPDATE YOUR EMAIL ADDRESSES AND PHONE NUMBERS

You can login to [My.CCC.edu](http://My.CCC.edu) to update your email addresses and phone numbers. You can also update your information at the Registrar's Office.

## STUDENT EMAIL <http://student.ccc.edu>

All registered students have a free Student Email account at City Colleges. Student Email offers several benefits to users, including virus protection, junk mail filtering and 5MB of mail storage. Use your Student Username and Password to login to Student Email.

### What is my Student Email Address?

Your Student Username + @student.ccc.edu

Bluto Kimball's Student Email Address:

[bkimball@student.ccc.edu](mailto:bkimball@student.ccc.edu)

Some students may have a number added to the end of their Student Username.

Barry Kimball's Student Email Address:

[bkimball2@student.ccc.edu](mailto:bkimball2@student.ccc.edu)

STUDENT EMAIL SUPPORT WEBSITE <http://www.ccc.edu/help/>

## BLACKBOARD COURSESITES <http://ccc.blackboard.com>

Blackboard is a website that many instructors use to support their on-campus classes. They use it to post class materials and communicate with you. Ask your instructor if they are using Blackboard for your class.

Use your Student Username and Password to login to Blackboard.

### BLACKBOARD SUPPORT WEBSITES

**On-campus students:**

<http://www.ccc.edu/bbsupport/>

**Center for Distance Learning students:**

<http://cdl.ccc.edu>

### LOGIN TO BLACKBOARD

1. Go to <http://ccc.blackboard.com>
2. Click Login.
3. Enter your Student Username and password.
4. Click Login.
5. Your courses will display on the right side of the screen. Click on the course title to view the coursesite.

All correspondence from City Colleges will be sent to your Student Email Account.



## THE LIBRARY SYSTEM <http://library.ccc.edu>

The library system website lists all items catalogued at City Colleges of Chicago libraries, including books, periodicals, and other media. You can search for items at a specific library or all libraries at <http://library.ccc.edu>. No login is required to search the main book catalog.

### LOGIN TO THE LIBRARY FOR MORE RESOURCES

Use your Student Username to login to the library system for easy access to library resources online; including periodical databases, electronic reserves and materials necessary to complete class-related research. Once logged in, you can also view a list of your checked-out items and fines owed. To login to the library system visit <http://library.ccc.edu> and click Login.

## GO WIRELESS AT CITY COLLEGES

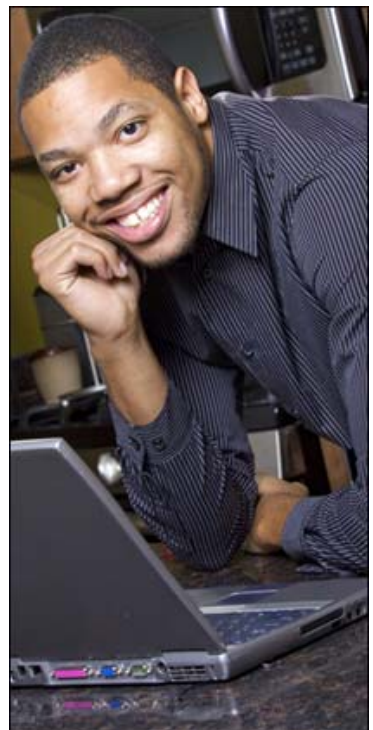
All City Colleges of Chicago Main Campuses have wireless Internet available to students while on-campus.

## Responsible Computer Use

City Colleges of Chicago IT resources are available to you to support your academic studies. To learn what you can and can't use CCC computing resources for, read our Responsible Computer Use Policy at <http://www.ccc.edu/ResponsibleComputerUsePolicy.asp>. It is essential that you abide by the Responsible Computer Use Policy. This policy was approved by the Board of Trustees in 2006 to protect CCC networks and systems, and you and your privacy.

## QUICK REFERENCE

<b>Contact Support</b>	<a href="http://www.ccc.edu/help/">http://www.ccc.edu/help/</a>
Online Registration	<a href="http://My.ccc.edu">http://My.ccc.edu</a>
Phone Registration	312.553.3450
Blackboard Coursesites	<a href="http://ccc.blackboard.com">http://ccc.blackboard.com</a>
Student Email	<a href="http://student.ccc.edu">http://student.ccc.edu</a>
Library System	<a href="http://library.ccc.edu">http://library.ccc.edu</a>
CCC Alert Notification	<a href="http://ccc.edu/alert/">http://ccc.edu/alert/</a>
Search the Faculty Directory	<a href="http://www.ccc.edu/directory/">http://www.ccc.edu/directory/</a>
Daley College	<a href="http://daley.ccc.edu/">http://daley.ccc.edu/</a>
H. Washington College	<a href="http://hwashtington.ccc.edu/">http://hwashtington.ccc.edu/</a>
Kennedy-King College	<a href="http://kennedyking.ccc.edu/">http://kennedyking.ccc.edu/</a>
Malcolm X College	<a href="http://malcolmx.ccc.edu/">http://malcolmx.ccc.edu/</a>
Olive-Harvey College	<a href="http://oliveharvey.ccc.edu/">http://oliveharvey.ccc.edu/</a>
Truman College	<a href="http://www.trumancollege.edu/">http://www.trumancollege.edu/</a>
Wright College	<a href="http://wright.ccc.edu/">http://wright.ccc.edu/</a>
District Office	<a href="http://www.ccc.edu">http://www.ccc.edu</a>



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