SUBJECT: Extra Work Compensation

POLICY:

Extra work time and compensation shall be in accordance with the collective bargaining agreement between the Board of Trustees and the Cook County College Teachers Union, Local 1600 as follows:

Semester Teaching Load  
Full-Time Faculty

After July 14, 2008, the load for all faculty members, except those who teach English Composition, shall be fifteen (15) class contact hours per semester.

Effective spring 2009:

1. In order to receive the class load of 12 hours, faculty who teach English composition courses must teach a minimum of nine (9) contact hours of English Composition.

2. The following courses are English Composition courses in department 035: 098, 100, 101, 102, 105, 107, 201, 241, 243, And 245. The following courses are ESL English Composition courses in department 135: 098, 099, and 100.

3. Faculty with three (3) hours of release time in a Department of English must teach six (6) contact hours of English Composition in order to receive the class load of 12 hours. Faculty with six (6) hours of release time must teach three (3) contact hours of English Composition in order to receive the class load of 12 hours.

Effective fall 2005, faculty members assigned to teach clinical hours in nursing shall receive one contact hour for each hour of clinical work.
Semester Teaching Load
Part-Time Faculty

(Per the Memorandum of Understanding Regarding Workloads, January 2009)

Maximum Contact Hours- Probationary and non-probationary part-time faculty members may be assigned to teach up to four (4) courses or twelve (12) contact hours, whichever is less, per regular academic term.

Part-time faculty teaching Composition may be assigned to teach no more than three (3) courses or eleven (11) contact hours, whichever is less per regular academic term. English Composition courses are courses in department -035: 098 100, 101, 102, 105, 107, 201, 241, 243, 245 and ESL English Composition courses in department 135: 098, 099, and 100.

Part-time faculty may be assigned to teach up to two (2) courses or ten (10) contact hours during the summer term. The foregoing workloads are exclusive of intermittent substitution assignments.

Semester Teaching Load for Part-time faculty and Adult Educators teaching Foundational Studies
Probationary and non-probationary part-time faculty teaching foundational studies may be assigned to teach up to four (4) courses or twelve (12) contact hours, whichever is less, per regular academic term which is consistent with the Memorandum of Understanding, dated January 2009.

The maximum combined contact hours for Adult Educators to teach adult education courses and foundational studies reading, writing, and math must not exceed the total contact hours per week allowed by AFSCME contract.

Overload and Summer Session Pay

The rate of pay for overload assignments for a faculty member shall be 30% of a pro-rata portion of his/her base rate of pay. However, the minimum rate of pay for overtime assignments shall be $625 per contact hour.