CITY COLLEGES OF CHICAGO
ACADEMIC POLICY

SOURCE OFFICE: Academic Affairs
ISSUED BY: Wayne Watson
DATE: 3/09

REVIEWED: 2009

REVIEWED BY: ACADEMIC VICE PRESIDENTS, ASSOCIATE VICE CHANCELLORS, AND VICE CHANCELLOR

ISSUER’S SIGNATURE: ON FILE

SUBJECT: Criteria for Lane Advancement

POLICY:

In accordance with the terms set forth in the current Board-Union Agreement, lane advances are effective on the anniversary date of the faculty member. The following information is pertinent to lane advancement:

Name: _________________________________________

College: ______________________________

Original hire date: ______________________________
(1st day of continuous full-time service)

Anniversary date: ______________________________

Highest degree held: ____________________________    Date degree conferred: __________

Teaching Field: __________________________________ (Month/Day/Year)

Degree awarded by: ________________________________
(Name and location of institution)

The anniversary date is the day that commemorates the full-time hire date on the same day of the year as the initial event. Lane advancements are effective on the anniversary date of the faculty only after the faculty member meets the requirements for advancement or at the start of the new semester if the anniversary is prior to the start of the new semester. In the event that the lane advance application is received subsequent to the anniversary date, the application will be approved for the anniversary date closest to date of the application.
• This application is for the following: (Check one)
  – From Lane I to Lane II - Requirements are as follows:
    – A Master's degree plus 15 semester hours of graduate credit (*) earned subsequent to the time the Master's degree was awarded.

• The achievement of tenure with CCC:
  – From Lane II to Lane III - Requirements are as follows:
    – An earned Doctorate degree (Ph.D. or Ed.D.) or a Master's degree plus 30 semester hours of graduate credit (*) earned subsequent to the time the Master's degree was awarded.
    – A minimum of 6 years of full-time college teaching experience.
    – A minimum of 4 years continuous full-time teaching service with CCC in Lane II.

• From Lane III to Lane IV - Requirements are as follows:
  – An earned Doctorate degree (Ph.D. or Ed.D.) or a Master's degree plus 60 semester hours of graduate credit (*) earned subsequent to the time the Master's degree was awarded.
  – A minimum of 8 years of full-time college teaching experience.

• A minimum of 4 years continuous full-time teaching service with CCC in Lane III.

*After September 1, 1971, all graduate credit (to be counted toward lane advance) must be either: 1) in the faculty member's teaching certificate or employment contract, or 2) in a subject that faculty member has taught at the college level or might reasonably be asked to teach, or 3) in a formalized in-service program offered by the college administration.