POLICY:

STUDENT TUITION, FEES AND OTHER CHARGES

The Board of Trustees shall establish tuition, fees, and other required charges. These shall be published in official publications of the district or of the colleges.

The Board of Trustees establishes the student in-district tuition rate per credit hour, and this rate shall remain in effect until changed by Board action.

STUDENT RESIDENCY

Tuition shall be evaluated according to student residency status determined on the basis of the four following classifications:

ID: Individuals residing within the boundaries of the City of Chicago for at least 30 days prior to the start of the term. (Community College District No. 508)

OD: Individuals residing in the State of Illinois but outside of the City of Chicago. (Community College District No. 508)

OS: Individuals residing outside-the-State of Illinois

VI: International students as defined below.

Out of District Students - Students who are not residents of the District shall be admitted only as non-resident students and will be required to pay out-of-district tuition.

Out of State Students - Students, who are not residents of Illinois, will be required to pay out-of-state tuition.

INTERNATIONAL STUDENTS

Students holding F-1, non-immigrant student visas are considered International Students, regardless of residency and must pay out-of-state tuition.
TUITION WAIVERS
A. In-district tuition waivers may be granted to:

1. Senior citizens (age 65 or older may register for up to six credit hours tuition-free per term. Seniors are not required to apply for financial aid to receive a Senior Tuition Waiver.

   a. Qualifications: Seniors must be residents of the City of Chicago; normal procedures apply for proof of residency. Additionally, seniors must prove that they are at least 65 years of age on the date of registration by presenting a valid state issued driver’s license, state issued ID card, or U.S. Passport.

   b. When to register: Tuition-free registration is available each term beginning on Monday of the week prior to the week during which classes start, subject to space availability. Seniors may register at any other time during the registration cycle, but will not qualify for the Senior Tuition Waiver.

   c. Fees: Seniors are responsible for paying all applicable fees.

   d. Additional credit hours: Seniors may register for additional credit hours (beyond the initial six tuition-free credit hours) and pay normal tuition and fees.

   e. Credit: As for all enrolled students in academic courses, Seniors will earn a course grade and credit unless the Senior is auditing the course.

2. Public aid recipients may register for a maximum of six college-level credit hours. If Financial Aid has been denied, public aid recipients enrolling for seven or more credit hours must pay all applicable tuition and fees for all additional courses above six hours. This option requires approval from the Financial Aid Office.

3. In accordance with their Board-Union Agreements or employee category, employees of the City Colleges of Chicago and said employees’ dependents (to age 25) and spouses may register for all college-level credit hours, provided such courses are not taken during regular working hours.

B. Out-of-district and out-of-state tuition waivers may be granted:

1. to senior citizens for regular college-level credit courses for which in-district tuition is waived;
2. for courses for which in-district tuition is waived;
3. to employee groups for whom in-district tuition is waived,
4. to Center for Distance Learning (CDL) courses,
5. to employees working 35 or more hours for the City of Chicago,
Tuition Waiver for Educational Guarantee

REFUNDS

A. Registration charges, activity, and certain other fees are not refundable.

B. A full refund of tuition and fees paid, less non-refundable fees, shall be made if a student withdraws formally from course(s) prior to the first day of class, or from a continuing education course(s) before the first day of class. Full tuition refunds are available at one hundred percent, minus any applicable fees, if processed during the first seven days of the start of class for regular session (or equitable time period for special sessions) without incurring a penalty. No refund will be allowed if a student formally withdraws after the first seven days of class.

C. A full refund of tuition, fees, and registration charges paid shall be made for students registered in classes which have been canceled.