November 2, 2011

ADDENDUM NO. 2

REQUEST FOR PROPOSAL (RFP) #MWJ1115
MARKET RESEARCH SERVICES
CITY COLLEGES OF CHICAGO

ONE (1) ORIGINAL SIGNATURE PAPER COPY AND TEN (10) ELECTRONIC CDs OF THE
RESPONSES TO BE SUBMITTED

All responses are due Wednesday, November 16, 2011, no later than 11:00 a.m. to:

City Colleges of Chicago
Procurement Services
226 West Jackson Blvd, Room 1003
Chicago, Illinois 60606
Attn: Marietta Williams-Johnson, Buyer

PLEASE NOTE THE FOLLOWING CHANGES:

ITEM NO. 1 – ADDENDUM NO. 1 - CURRENTLY READS:

       Responses must be received no later than 11:00 a.m. local Chicago time, on
       Friday, November 4, 2011. Late proposals will be returned to the sender unopened.

CHANGE TO:

       Responses must be received no later than 11:00 a.m. local Chicago time, on
       Wednesday, November 16, 2011. Late proposals will be returned to the sender unopened.

ITEM NO. 2 – CURRENTLY READS IN SECTION III – SUBMITTAL REQUIREMENTS:

5. Clients and Portfolio
Respondents shall indicate all clients and portfolio for the last three (3) years. Provide
scope of work, contract value and Respondent’s project manager.

CHANGE TO:

5. Clients and Portfolio
Respondents shall provide four (4) client samples of market research services as
defined in this RFP.
ITEM NO. 3 – CURRENTLY READS IN SECTION III – SUBMITTAL REQUIREMENTS:

6. References
Provide a minimum of three (5) references from projects similar to those the Respondent desires to provide herein, including contact persons’ names, mailing addresses, telephone and fax numbers and email addresses. Please complete Page One of the Reference Questionnaire (Attachment B). City Colleges will fax this form to the references included in your submittal. Please inform your references that they will be contacted by CCC.

CHANGE TO:

6. References
Provide a minimum of three (3) references from projects similar to those the Respondent desires to provide herein, including contact persons’ names, mailing addresses, telephone and fax numbers and email addresses. Please complete Page One of the Reference Questionnaire (Attachment B). City Colleges will fax this form to the references included in your submittal. Please inform your references that they will be contacted by CCC.

All questions from the pre-proposal conference and any subsequent questions regarding clarification of the RFP information will be addressed in a separate communication.

COMMUNICATION:

Respondents requiring additional information shall contact the Buyer. Respondents who contact any City Colleges of Chicago personnel other than the Buyer will be considered in violation of the provisions of the Contract Documents.

End of Addendum