November 14, 2011

ADDENDUM NO. 1

SEALED BID #MWJ1116
SUPPLY, DELIVERY AND INSTALLATION OF
TELEVISION STUDIO DRAPERIES AND RIGGING EQUIPMENT
WYCC – TV 20/CITY COLLEGES OF CHICAGO

All responses are due Friday, November 18, 2011, no later than 10:00 a.m. to:

City Colleges of Chicago
Procurement Services
226 West Jackson Blvd, Room 1003
Chicago, Illinois 60606
Attn: Marietta Williams-Johnson, Buyer

PLEASE NOTE THE FOLLOWING CHANGES:

ITEM NO. 1 – 00200 – General Condition, Article 2.02 - INSURANCE:

ADD:

4) All Risk Builders Risk Insurance

When Contractor undertakes any construction, including improvements, betterments, and/or repairs, the Contractor shall provide All Risk Blanket Builder’s Risk Insurance to cover the materials, equipment, machinery and fixtures that are or will be part of the permanent facility. Coverage extensions shall include earthquake, flood, off site, in transit and right to partial occupancy of building if facility or building is being constructed and, if applicable, boiler/machinery and testing based on scope of work involved. Limits of said Policy shall not be less than $1,000,000.

ITEM NO. – 00200 – General Conditions:

ADD:

2.06 Guarantees and Warranties

Contractor shall guarantee all work installed by him or his Subcontractors to be free from defect in material and workmanship for a period of one year following the date of final acceptance of the work, unless a longer period is stipulated under specific headings, and he shall repair or replace at no additional cost to the City Colleges of Chicago, any material or equipment developing defects and shall also make good any damage caused by such defects or the correction of defects. Repairs or replacements shall bear additional (12) month guarantee, as originally called for, dated from the final acceptance of the repair or replacement. This requirement shall be binding, even though it will exceed product guarantees normally furnished by some manufacturers.
Contractor shall submit his own and each equipment manufacturer's written certificates, warranting that each item of equipment furnished complies with all requirements of the drawings and specifications.

**Note that guarantee shall run from date of final acceptance of the work, NOT from date of installation of a device or piece of equipment.**

Should any defects develop on work under this contract, within specified periods, due to faults in materials, and/or workmanship, the Contractor shall make repairs and perform all necessary work to correct defective work as approved by City Colleges of Chicago. The Contractor shall execute such repairs, corrective within five (5) days after written notice to Contractor by City Colleges of Chicago, and the Contractor shall bear all cost in connection herewith. The City Colleges of Chicago will give notice of observed defects with reasonable promptness.

In case Contractor fails to do work so ordered, City Colleges of Chicago may have work done by others, and the City Colleges of Chicago may charge cost thereof against monies retained pursuant to the contract. If said monies are insufficient to pay such cost, or if no money is available, Contractor and his sureties shall pay City Colleges of Chicago the entire balance of the cost of such work.

2.07 Prevailing Wages

As required by the Illinois Revised Statutes, Chapter 48, Sections 39s-1 -39s-11, Prevailing Wage Act, as amended, requires that all wages paid to laborers, workers or mechanics performing work under this contract be in accordance with the general prevailing hourly rate of wages for persons engaged in the construction of public works in this locality as determined by the Department of Labor of the State of Illinois.

2.08 Basis for Wage Rate Adjustment

Prices quoted in the Hourly Rate shall be firm for the term of the contract except for increases or decreases in the prevailing wage rate paid for the appropriate trade as determined by the Department of Labor, State of Illinois.

Increases in labor rates shall be based on the prevailing wage rate at the time of adjustment request.

The Contractor will be required to furnish supporting documents from each trade to verify the new rates and the effective date of the change. Any labor rate adjustments shall be made in the form of a contract modification signed by the City Colleges of Chicago and the Contractor.

Any services provided by the Contractor at the new wage rate, without a properly executed contract modification signed by the City Colleges of Chicago, is made at the Contractor's risk. Consequently, in the event such modification is not executed by the City Colleges of Chicago, the Contractor releases the City Colleges of Chicago from any liability whatsoever to pay for services rendered at the new wage rate prior to the Contractor's receipt of the fully signed contract modification.

2.09 Mark-up of Materials and Sub contractors

Percent of mark-up shall not exceed ten (10) percent for materials supplied by this contractor. Subcontractor work marked up may not exceed ten (10) percent. Subcontractors shall be limited to the same mark-ups on their work as stated above.

No additional monies shall be paid to the Contractor without either an approved Change Order or Construction Change Authorization.
2.10 Standards for Material and Workmanship

All material shall be new and shall conform with the standards of Underwriters' Laboratories, Inc., in every case where such standards have been established for the particular material in question. All work shall be executed in a workmanlike manner and shall present a neat, mechanical appearance when completed.

Materials, the style, make or quality of which is specifically designated, shall be as specified. Should any substitution of material or item of equipment or apparatus be made, the City Colleges of Chicago's written approval must be obtained prior to installation.

For ease of maintenance and parts replacement, use equipment or material of a single manufacturer.

The City Colleges of Chicago reserves the right to reject any Material List which contains equipment or material from various manufacturers if suitable materials can be secured from fewer manufacturers and to require that source of materials be unified to the maximum extent possible.

2.11 Defective Work and Material

All material or work found to be defective or not in strict conformity with the drawings or different from the requirements of the drawings and specifications, or defaced or injured through negligence of the Contractor or his employees, or through the action of fire or weather or any other cause, will be rejected and shall immediately be removed from the premises by the Contractor and satisfactory material and work substituted therefore without delay.

Any defective material or work that may be discovered shall be corrected immediately on notice from the City Colleges of Chicago. No previous inspection or certificate on account shall be held to relieve the Contractor from his obligation to furnish sound material and to perform good and satisfactory work.

2.12 Rubbish

During the process of work, the premises shall be kept reasonably free of all debris and waste materials resulting from the work under this contract. All such debris and rubbish shall be removed from the site and legally disposed.

In the case of multiple contracts the general work Contractor shall be responsible for rubbish removal from the site, but each Contractor shall be responsible for cleanup of rubbish generated by his work daily.

Failure of the Contractor(s) to clean up as required by the City Colleges of Chicago will be cause for the City Colleges of Chicago to order this work done by others and the cost of this cleanup work deducted from monies due the Contractor.

3.11 Samples and Shop Drawings

The term "shop drawings" as used herein includes fabrication, erection, layout and setting drawings; manufacturers' standard drawings; schedules and test data; wiring and control diagrams; all other drawings and descriptive data pertaining to materials, equipment, piping, duct and conduit systems; and methods of construction as may be required to show that the materials, equipment or systems and the position thereof conforms to the Contract requirements. As used herein, the term "manufactured" applies to standard units usually mass produced, and "fabricated" means items specifically assembled or made out of selected materials to meet individual design requirements. Shop drawings shall establish the actual detail of all manufactured or fabricated items; indicate proper relation to adjoining work; amplify design details of mechanical and electrical equipment in proper relation to physical spaces in the structure; and incorporate minor changes of design or construction to suit actual conditions.
The term “samples” as used herein includes natural materials, fabricated items, equipment, devices, appliances or parts thereof as called for in the specifications, and any other samples as may be required by the City Colleges of Chicago to determine whether the kind, quality, construction, workmanship, finish, color and other characteristics of the materials, etc., proposed by the Contractor conform to the requirements of the Contract Documents. Samples approved by the City Colleges of Chicago shall establish the kind, quality and other required characteristics of the various parts of the work, and all work shall be in accordance with the approved samples.

The Contractor shall submit all required shop drawings and/or samples in accordance with the approved "Schedule for Submission of Shop Drawings and Samples" and with such promptness as to cause no delay in his work or in that of any other Contractor or Subcontractor. No extensions of time will be granted to the Contractor because of failure to have shop drawings submitted in ample time to allow for checking and approval. All shop drawings must be complete in every detail, properly identified with the name of the project and dated, and each lot submitted must be accompanied by a letter of transmittal referring to the name of the project and to the specification paragraph number and drawing number for identification of each item, and stating qualifications, departures or deviations from the Contract Documents, if any. Shop drawings for each section of the work shall be numbered consecutively and the numbering system shall be retained throughout all revisions. Each drawing shall have a clear space for the approval stamps of the Contractor and the City Colleges of Chicago.

Submit one reproducible sepia transparency and one blueprint of each drawing, including fabrication, erection, layout and setting drawings, and such other drawings as required under the various sections of the specifications until final approval is obtained. Submit six copies of manufacturers’ descriptive data for materials, equipment and fixtures, including catalog sheets, showing dimensions; performance characteristics and capacities; wiring diagrams and controls; schedules; and other pertinent information as required.

All shop drawings and/or samples shall be thoroughly checked by the Contractor for compliance with the Contract Documents before submitting them to the City Colleges of Chicago for approval and shall bear the Contractor's stamp of approval certifying that they have been checked. Any shop drawings submitted without this stamp of approval and certification, and shop drawings which, in the City Colleges of Chicago's opinion are incomplete, contain numerous errors or have not been checked or only checked superficially, will be returned unchecked by the City Colleges of Chicago for resubmission by the Contractor.

In checking shop drawings, the Contractor shall verify all dimensions and field conditions and shall check and coordinate the shop drawings of any section or trade with the requirements of all other sections or trades whose work is related thereto, as required for proper and complete installation of the work. The City Colleges of Chicago will review and approve shop drawings for design, general methods of construction and detailing; however, approval of such drawings shall not be construed as a complete check, nor shall it relieve the Contractor from responsibility for any departures or deviations from the requirements of the Contract Documents unless he has, in writing, called the City Colleges of Chicago's attention to such deviations at the time of submission, nor shall it relieve him from responsibility for errors of any sort in shop drawings or schedules, nor from responsibility for proper fitting of the work, nor from the necessity of furnishing any work required by the Contract Documents which may not be indicated on shop drawings when approved. The Contractor shall be solely responsible for any quantities which may be shown on the shop drawings.

The City Colleges of Chicago will pass upon the shop drawings with reasonable promptness and will return them to the Contractor with the City Colleges of Chicago's stamp and signature applied thereto, indicating the appropriate action as described below

The Contractor shall submit all required samples in accordance with the approved "Schedule for Submission of Shop Drawings and Samples" and with such promptness as to cause no delay in his own work or in that of any other Contractor or Subcontractor. No extensions of time will be granted to the Contractor because of failure to have samples submitted in ample time to allow for review and approval. Unless otherwise called for in the various sections of the specifications, all samples shall be in triplicate and shall be marked, tagged, or otherwise properly identified with the name of the Contractor, the name of the project, the purpose for which the samples are submitted.
and the date, shall be accompanied by a letter of transmittal containing similar information together with the specification paragraph number and drawing number for identification of each item. Each tag or sticker shall have clear space for the approval stamps of the Contractor and City Colleges of Chicago.

Samples of materials which are generally furnished in containers bearing the manufacturers' descriptive labels and printed application instructions shall, if not submitted in the standard containers, be supplied with such labels and application instructions.

The City Colleges of Chicago will review and approve samples for aesthetics, general design and technical compliance, however, approval of such samples shall not relieve the Contractor from responsibility for any departures or deviations from the requirements of the Contract Documents unless he has, in writing, called the City Colleges of Chicago's attention to such departures or deviations at the time of submission.

On completion of the work, the Contractor shall furnish to the City Colleges of Chicago two complete sets of shop drawings for all trades, as finally approved, bearing the City Colleges of Chicago's stamp and signature and indexed and assembled by trade.
ITEM NO. 4 – 00400 – General Specifications, Article 4.01 – Description:

Delete: 00400- General Specifications, Article 4.01, delete from original bid document.

ADD: 00400 - GENERAL SPECIFICATIONS - REVISED

4.01 REVISED DESCRIPTIONS

City Colleges of Chicago is seeking price quotations for the purchase, delivery and installation of new television studio draperies, new rigging equipment and completion of existing rigging equipment for WYCC-TV, with a desired outcome for two tracks of curtain that encircle the studios 360 degree that works independently. One track with black cotton velour fabric, treated for flame retardancy and the other track with grey muslin fabric, treated for flame retardancy. Materials consisting of but not limited to, as specified or approved equal alternate:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>H &amp; H Specialties #301W aluminum I-beam curtain track; 360 degree layout, approximately 60 ft. x 70 ft., complete with all necessary accessories for walk along operation, grid hanger assemblies and all necessary accessories for complete installation</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Complete existing H &amp; H Specialties #301 W aluminum I-beam curtain track in studio 1</td>
</tr>
<tr>
<td>3</td>
<td>15 (Estimated Quantities)</td>
<td>Backdrop drape; 21 oz. black cotton velour fabric, treated for flame retardancy, 20 ft. wide panel, with 50% sewn-in fullness and chain weighted bottom</td>
</tr>
<tr>
<td>4</td>
<td>2 (Estimated Quantities)</td>
<td>Replacement cyclorama; 108&quot; grey muslin fabric, treated for flame retardancy, 120 ft. wide, with combination pipe pocket, chain weighted bottom and 121 — H &amp; H Specialties #301 single carriers</td>
</tr>
<tr>
<td>5</td>
<td>1</td>
<td>Set of drawings where track will be located in studio/room.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STUDIO 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
</tbody>
</table>
4.02 Delivery

All quoted prices are to be F.O.B. Destination, including packing and inside delivery to:

WYCC – TV 20  
6258 S. Union  
Chicago, IL  60621

4.03 Acceptance

It is understood and agreed by and between the parties hereto, that the initial acceptance and inspection of any delivery shall not be considered as a waiver of any provision of these specifications and shall not relieve the Contractor of his obligation to supply satisfactory material which conforms to the specifications, as shown by any test or inspections, for which provisions is herein otherwise made.

4.04 Brand Name

Description is shown of the manufacturer indicated. This is used to identify a minimum level of quality and acceptability. Bidders quoting an alternate product must include detailed product literature in order for the alternative bid to be considered. City Colleges of Chicago will make final determination on quality.

4.05 Drawings

Bidders shall submit with their bids a set of drawings where tracks will be located in each studio. (See attached Studio 1 and Studio 2 Drawing and Lighting Grids. Please hand draw where tracks will be located in each Studio and submit with bids.)
ITEM NO. 5 – DELETE - 00500 – Bid Submittal Forms, Articles 5.01 – Bid Forms, Article 5.02 – References, Article 5.03 – Bid Signature Sheet:

DELETE:

00500 – Bid Submittal Forms, Articles 5.01 – Bid Forms, Article 5.02 – References, Article 5.03 – Bid Signature Sheet, Delete from original bid document and replace with the revised forms below.

ADD: 00500 – BID SUBMITTAL FORMS – REVISED

(SEE BELOW)
SECTION 00500 – BID SUBMITTAL FORMS - REVISED

5.01 Bid Forms - Television Studio Draperies and Rigging Equipment for WYCC-TV 20

Having carefully examined the specifications and being familiar with all conditions affecting this proposal the undersigned agrees to supply, deliver and install new Television Studio Draperies and Rigging Equipment for WYCC-TV 20 as specified (Section 00400) herein and to satisfactorily meet the specifications.

We propose to supply **Television Studio Draperies and Rigging Equipment**, as outlined in Sections 00100 through 00500 of the specifications dated November 4, 2011, for the following prices and delivered F.O.B., including packing and inside delivery charges:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>H &amp; H Specialties #301W aluminum I-beam curtain track; 360 degree layout, approximately 60 ft. x 70 ft., complete with all necessary accessories for walk along operation, grid hanger assemblies and all necessary accessories for complete installation</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td><strong>Alternate Brand/Model #:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Complete existing H &amp; H Specialties #301 W aluminum I-beam curtain track in studio 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Alternate Brand/Model #:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>15 (Estimated Quantities)</td>
<td>Backdrop drape; 21 oz. black cotton velour fabric, treated for flame retardancy, 20 ft. wide panel, with 50% sewn-in fullness and chain weighted bottom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>2 (Estimated Quantities)</td>
<td>Replacement cyclorama; 108&quot; grey muslin fabric, treated for flame retardancy, 120 ft. wide, with combination pipe pocket, chain weighted bottom and 121 — H &amp; H Specialties #301 single carriers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Quantity</td>
<td>Description</td>
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<tr>
<td>1</td>
<td>2</td>
<td>H &amp; H Specialties #301W aluminum I-beam curtain track; 360 degree (double track) layout with end stops at existing stairway, approximately 40 ft. x 45 ft. overall (less stairway), complete with all necessary accessories for walk along operation, grid hanger assemblies and all necessary accessories for complete installation. <strong>Alternate Brand/Model #:</strong></td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td>8 (Estimated Quantities)</td>
<td>Backdrop drape; 21 oz. black cotton velour fabric, treated for flame retardancy, 20 ft. wide panel, with 50% sewn-in fullness and chain weighted bottom. <strong>Alternate Brand/Model #:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2 (Estimated Quantities)</td>
<td>Cyclorama; 108&quot; grey muslin fabric, treated for flame retardancy, 90 ft. wide, sewn flat, with combination pipe pocket and chain weighted bottom. <strong>Alternate Brand/Model #:</strong></td>
<td></td>
<td></td>
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</table>

**INSTALLATION COST**

**TOTAL BID PRICE FOR DRAPERIES AND RIGGING EQUIPMENT**
For purposes of bid evaluation City Colleges of Chicago will use the Total Billing Rates. Overhead and Profit Percentage must be filled out or bids may be deemed non-responsive. Please be aware that these rates must at a minimum comply with State of Illinois Department of Labor Prevailing Wage Rate standards.

**BASE RATE**

Hourly rate for a standard eight hour week day, Monday through Friday.

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<tr>
<th></th>
<th>FOREMAN</th>
<th>THREE (3) YEAR JOURNEYMAN</th>
<th>THREE (3) YEAR APPRENTICE</th>
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<tbody>
<tr>
<td>Base Wage Excluding Fringe Benefits</td>
<td>$________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
<tr>
<td>Base Wage Including Fringe Benefits</td>
<td>$________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
<tr>
<td>Overhead percentage</td>
<td>____ % = $________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
<tr>
<td>Profit percentage</td>
<td>____ % = $________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
<tr>
<td>Total Billing Rate:</td>
<td>$________/hour</td>
<td>$________/hour</td>
<td>$________/hour</td>
</tr>
</tbody>
</table>

Material Mark-Up Percentage_____%  

**Alternate Bids:** The Bidder shall submit with this Bid complete specifications, descriptive literature and all other pertinent and necessary data regarding the Operating Room Simulation Equipment that the vendor proposes to furnish. The information shall be complete and without need of further explanation.

Company’s Name: ____________________________________________________________

If you are submitting a NO-BID for this requirement, kindly indicate the reason why you are not submitting a bid in the space that follows:
5.02 CCC REFERENCE QUESTIONNAIRE

Respondents, please provide at least three (3) references, one per firm, for whom you have provided services to, in the past three (3) years, those similar to what is requested in this bid. Please complete the following CCC Reference Questionnaire, Page 1 of 2, for each of your references and return the forms with your proposal/qualifications. City Colleges of Chicago will send Page 2 to your references. (Please make additional copies as needed.)
CCC REFERENCE QUESTIONNAIRE

The contractor listed below has named you as a reference on a project completed within the past three years and/or is currently in progress. The work performed, as indicated by the contractor, is described below. Please revise any incorrect data, and/or include any additional relevant information.

Your timely completion of Questions next page will assist CCC in determining the responsibility of this contractor. Your response will be "on the record" and available for the contractor’s review. The individual completing this questionnaire may be contacted to confirm their participation. Thank you for your assistance.

Upon completion, please return This Page to Marietta Williams-Johnson, Buyer, via fax at 312-553-2594 or via e-mail to procurementservices@ccc.edu.

To Be Completed By Proposer

Reference Company Name:

Reference Contact:

Reference Fax:

Reference Phone:

Reference E-mail:

Name of Firm: ________________________________

Description of Project for which Reference is requested (Include type of work/trades performed):
____________________________________________________
____________________________________________________
____________________________________________________
____________________________________________________
____________________________________________________

Contract Amount: ________________

Project Completion Date: ________________
5.02 BID SIGNATURE SHEET

Bidder acknowledges receipt of the following addenda:

Addendum No. ___________ Dated ____________
Addendum No. ___________ Dated ____________
Addendum No. ___________ Dated ____________

The following documents must be completed and included with all Bids submitted:

1. Section 00500 (Bid Submittal Forms, References and Bid Signature Sheet)
2. Alternate Bids (Descriptive Literature and complete specifications of the alternate bid item(s)
3. Current Certificate of Insurance
4. Please provide drawing samples as to how you will align the tracking systems in Studio 1 and Studio 2 with your bid submittal.
5. Appendix 1
6. Pages 34 – 37 (MBE/WBE Schedule A) Direct/Indirect Participation
7. Pages 38 – 39 (Schedule C) Letter of Intent from Certified MBE/WBE
8. MBE/WBE Certifications from Certifying Agencies recognized by City Colleges of Chicago

Appendix 2
9. Page 44 - CCC Ethics Policy “Acknowledgement” Form

Appendix III
10. IRS W-9 Form

Note: All bids must be signed to be considered a valid quotation.

Company’s Name: ________________________________________________________________

Type of Company: ( ) Corporation ( ) Partnership ( ) Sole Proprietor

Name of principals/owners of Company:_____________________________________________

________________________________________________________________________

Name of Parent Company, if any:__________________________________________________

Authorized signer:______________________________________________________________
(Signature and Title)

Authorized signer:______________________________________________________________
(Printed Name and Title)
NOTICE: SEALED BIDS ARE DUE ON FRIDAY, NOVEMBER 18, 2011, AT 11:00 A.M. TO ROOM 1003 AND WILL BE OPENED AND READ ALOUD PROMPTLY AT 11:00 A.M. IN ROOM 1060, 226 W. JACKSON BOULEVARD., CHICAGO, IL 60606. PLEASE RSVP YOUR ATTENDANCE TO procurementservices@ccc.edu BY TUESDAY, NOVEMBER 15, 2011.

NOTE: IT IS THE RESPONSIBILITY OF THE BIDDER TO HAND DELIVER OR MAIL BIDS BEFORE THE SCHEDULED DATE AND TIME. BIDS ARRIVING LATE WILL BE RETURNED UNOPENED. WHEN RESPONDING TO THESE SPECIFICATIONS, PLEASE RETURN TWO (2) ORIGINALS OF THE BID SUBMITTAL FORMS WITH APPROPRIATE M/WBE SCHEDULES.