GradesFirst

District-Wide Tutor Availability

Monday, March 04, 2013
1. How to Login

2. Schedule a Tutor Appointment (District-Wide)

3. Find Drop-In Tutoring Services (District-Wide)
How to Login (for Students)

1. Open Web Browser.
   - Google Chrome
   - Mozilla Firefox

2. Type **ccc.edu** in the Address Bar.
   Press Enter on the Keyboard.

3. Move Cursor to Student Tools

4. Select GradesFirst

Note:
*Students can also access their GradesFirst account by typing **ccc.gradesfirst.com** in their web browser’s address bar and pressing Enter on the keyboard or through their CCC Student Portal (student.ccc.edu).*
How to Login (for Students)

5. Type CCC Student Username and Password
   Note: This is the same username and password for your My.CCC.Edu, Blackboard, and CCC Student Portal accounts.

6. Press Log into GradesFirst
1. How to Login
2. Schedule a Tutor Appointment (District-Wide)
3. Find Drop-In Tutoring Services (District-Wide)
Schedule a Tutor Appointment (District-Wide)

1. From Student Homepage, Click on Schedule Tutor Appointment (Next to Appropriate Course) or Click on the Appropriate Student Service. Students Can Find Drop-In Tutoring Services or Make an Appointment.

   Note:
   Not every CCC Course has a designated tutor. For example, a college may not have a Psychology Tutor, but a student could click on Writing Service (Under Student Services) to request assistance for developing a paper with an English Tutor.
Schedule a Tutor Appointment (District-Wide)

2. From the Schedule a Tutoring Appointment Page, Choose a Location.
Schedule a Tutor Appointment (District-Wide)

3. Click on Open to Schedule a Tutor Appointment.

Note: Students can add appointment comments to inform the tutor of any relevant details about the tutoring request. Students will see the appointment displayed in their GradesFirst Calendar and will also receive an appointment reminder the day of the appointment.
1. How to Login

2. Schedule a Tutor Appointment (District-Wide)

3. Find Drop-In Tutoring Services (District-Wide)
1. From Student Homepage, Click on Schedule Tutor Appointment (Next to Appropriate Course) or Click on the Appropriate Student Service. Students Can Find Drop-In Tutoring Services or Make an Appointment.

Note: Not every CCC Course has a designated tutor. For example, a college may not have a Psychology Tutor, but a student could Click on Writing Service (Under Student Services) to request assistance for developing a paper for the course.
Find Drop-In Tutoring Services (District-Wide)

2. Find Tutors Available for Drop-In Tutoring Services.
3. Visit Tutoring Center

*Note:*
Drop-in tutoring services reflect a tutor’s schedule, but does not guarantee a tutor will be available when a student makes the request for a given time and location.