

CRIMINAL JUSTICE PROFICIENCY EXAMINATION

The City Colleges of Chicago offers proficiency tests relating to some of the Chicago Police Academy training courses. If you have similar on-the-job learning experiences or have completed your training at the Academy, you may earn college credit through these tests.

We have attached a list of six (6) available tests with a brief description of the content each course covers. Contact the Office of Student Affairs at (312) 553-3294 or (312) 553-3363 to make arrangements to take the tests(s).

There is a Proficiency Examination fee of \$75.00 per test. Submit a money order only, payable to City Colleges of Chicago. Personal checks **are not accepted**.

Credits awarded will be forwarded to the Registrar at your CCC campus of enrollment, and a copy will be mailed to you. You must earn a grade of "C" or better to obtain credit for the course. You must enroll or have been enrolled at any of the City Colleges of Chicago in order to receive these credits.

While most colleges accept Credit by Examination, every institution has its own policy. It is advisable to determine whether such credits are accepted at the school of your choice if you intend to transfer at a later date.

Complete and return the application with the appropriate fee to:

**CITY COLLEGES OF CHICAGO
STUDENT AFFAIRS – 9TH FLOOR
226 WEST JACKSON BOULEVARD
CHICAGO, ILLINOIS 60606**

CA:gb

CITY COLLEGES OF CHICAGO

CREDIT BY EXAMINATION PROGRAM APPLICATION

FOR: CRIMINAL JUSTICE

NOTE: This program is for City Colleges of Chicago students only. All items on this application form must be completed. READ ITEMS 1-4 ON REVERSE SIDE CAREFULLY.

NAME: _____

SOC. SEC.# _____ () _____ () _____

DAY PHONE

EVENING PHONE

INDICATE YOUR CURRENT STATUS: (CHECK ONLY ONE)

____ Currently Enrolled

____ Formerly Enrolled

AT WHICH OF THE CITY COLLEGES OF CHICAGO ARE YOU CURRENTLY OR FORMERLY ENROLLED.

____ Daley

____ Malcolm X

____ Wright

____ Kennedy-King

____ Olive Harvey

____ Washington

____ Truman

PLEASE INDICATE CAMPUS WHERE CREDIT ARE TO BE SENT _____

PROCEDURES:

- (1) Consult the enclosed Test List which describes the courses each test will credit.
- (2) Call the Office of Student Affairs at (312) 553-3294 to schedule the test dates.
- (3) When you make the test arrangement, indicate which test(s) you will take.
- (4) There is a proficiency examination fee of \$75.00 for each of the six test. Number of tests you applying to take: _____ Total amount enclosed for test fees: \$ _____
- (5) Complete this application and send with appropriate fee to:

Office of Student Affairs
City Colleges of Chicago
226 W. Jackson Blvd. 9th Floor
Chicago, Illinois 60606

I have read the information on both sides of this application and understand the requirements of the City Colleges of Chicago Credit by Examination Program.

Your signature is required: _____ Date _____

TO THE STUDENT

In order to qualify for any or all of the examinations offered by the CITY COLLEGES OF CHICAGO, you must:

- (1) Complete all items of the application form on the reverse side. **BE SURE TO INDICATE YOUR SOCIAL SECURITY NUMBER.** If all information is not completed, your application will be returned to you for completion.
- (2) Do not request a Proficiency Exam for any course which you have already received credit.
- (3) An individual who is not yet enrolled but plans to become a City Colleges of Chicago student next semester may participate in this program. However, credit earned through examinations will appear on a student's record only after 15 credits have been earned.
- (4) Calculate correct fees and enclose **MONEY ORDER MADE PAYABLE TO CITY COLLEGES OF CHICAGO.** Personal checks are not accepted. Mail this completed application and total fee to:

City Colleges of Chicago
Office of Student Development
226 West Jackson Blvd. – 9th Floor
Chicago, Illinois 60606

While most colleges accept Credit by Examination, every institution has its own transfer policy. It is your responsibility to determine whether these Proficiency Tests will be accepted at the school of your choice if you intend to transfer at a later date.

(BE SURE TO READ THE REVERSE SIDE)

CDA:gb