

ALTERNATE RESIDENCY CERTIFICATION
CITY COLLEGES OF CHICAGO

First Name	Last Name	Student ID:	College	Date:

Instructions for completing this form:

1. The form must be fully completed, signed by both parties, notarized by certified Notary Public and have required documentation attached.
2. Proper documentation can be a mortgage, current lease, or home utility bill within the last four months. Cellular phone bills are not acceptable.

Section A: TO BE COMPLETED BY THE STUDENT

My Current residence is:	
Street Address 1	
Street Address 2	
City State, Zip	
County	
I have lived at this address from:	
Month/Day/Year	
Until:	
Month/Day/Year	

Section B: TO BE COMPLETED BY THE PERSON WHOSE NAME APPEARS ON THE LEASE OR UTILITY BILL

I _____ certify that I reside at the address indicated above and that
Owner/leasee's name

_____ Has resided with me from _____ to _____
Student's Name Month/Day/Year Month/Day/Year

A copy of my mortgage, lease, or home utility bill with this residence is attached to this document

 Signed Date

Section C: TO BE COMPLETED BY THE STUDENT

I certify that the above information is accurate and complete. I understand that this information may affect my resident status at the college. I understand that if I provide false information or withhold relevant information in order to obtain resident status, The City Colleges of Chicago may revoke its determination of in-district or in-state residency, and that I will owe non-resident tuition to the institution for each semester or session that I have attended under these circumstances. I also understand that I may be subject to disciplinary action.

I request my home address to change to the one above.

 Signed Date

Section D: TO BE COMPLETED BY REGISTERED NOTARY

NOTARIZED STAMP/DATE/SIGNATURE