



Preparing people to lead extraordinary lives

Transfer Guide

Wilbur Wright College and Harold Washington College

Associate of Applied Science (AAS) in Paralegal Studies to

Loyola University Chicago

School of Continuing & Professional Studies, Bachelor of Arts (BA) in Paralegal Studies

How quickly can I finish my degree?

You can finish your B.A. degree at Loyola in 2 years.

What can I major in?

Students in the School of Continuing & Professional Studies (SCPS) have 7 majors to choose from: Applied Psychology, Applied Studies, Criminal Justice, Information Technology, Management, Paralegal Studies, and Pastoral Leadership.

How much credit can I transfer?

Loyola can accept up to 64 credits from a two-year institution for transfer, and a total of half of the major requirements. Transfer Students must complete a minimum of 45 credits at Loyola.

Will I have any general education (Core) left?

Students completing an A.A.S. in Paralegal Studies will have 15 credit hours remaining to complete toward their Core requirements. These students will be completing the Illinois Articulation Initiative's General Education Core Curriculum (IAI/GECC). The 5 courses remaining are: a Quantitative Literacy course, 2 Scientific Literacy courses, a Societal course, and a Humanities course (either Literary or Historical Literacy).

After Core, what other requirements do I need to complete the degree?

Loyola requires transfer students to complete 6 credit hours of mission specific coursework: 1 Loyola's Mission course, THEO 190 or PHIL 190, and 1 Ethics Course. Wright students completing their A.A.S. in Paralegal Studies will be transferring in 3 philosophy (PHIL) classes and will only need to complete the one class: THEO 190 or PHIL 190. Students in SCPS must complete 3 school specific courses (9 credit hours) and can transfer up to half of the required major credits. In total, students must complete 120 hours to earn a Bachelor's degrees at Loyola University Chicago.

Can I earn credit in other ways? Students can earn credit for experience-based learning for up to 4 required courses in the major and up to 36 credits total. Through Learning Counts, students may earn credit through examination or complete a prior learning assessment portfolio. Pursuing these non-traditional sources of credit offer opportunities to earn credit for professional life experiences that qualify as college-level learning, providing substantial savings of time and tuition.

Where are classes held? Paralegal classes are held in 2 locations: our downtown Water Tower Campus (820 N. Michigan Ave.) and our Vernon Hills site located at the Cuneo Mansion & Gardens.

When are classes held?

SCPS offers evening, weekend, and online class options each session throughout the academic year.



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SCPS School Requirements (9 credit hours)

CPST 200 Introduction to Degree Completion CPST
 201 Professional Identity and Development CPST 397
 Capstone

Mission Specific Requirements (6 credit hours)

A Loyola’s Mission course (THEO 190 or PHIL 190)
 and an ethics course.

At least half of the 48 required hours toward your paralegal studies major must be earned at Loyola. All Loyola PLST courses carry 2 credit hours unless otherwise noted

Transferable Classes Wilbur Wright College & Harold Washington College	Paralegal Studies Major Requirements Loyola University Chicago
	PLST 369 Advanced Topics in American Law (3 credit hours)
	PLST 370 Advanced Legal Analysis & Writing I (3 credit hours)
PARALEG 147 Intro to Paralegal Studies	PLST 331 Introduction to Paralegal Studies
PARALEG 225 Legal Research and Writing	PLST 332 Legal Research & Writing I
	PLST 333 Legal Research & Writing II
PARALEG 238 Legal Ethics for the Paralegal	PLST 335 Legal Ethics
PARALEG 240 Computers in the Law Office	PLST 345 Law Office Computer Applications
	Practice Track Choices, Choose One: Litigation Practice Track (8 credit hours)
PARALEG 148 Civil Litigation	PLST 340 Civil Litigation I
	PLST 341 Civil Litigation II
	PLST 342 Civil Litigation III
PARALEG 239 Business Organizations & Agency Law	PLST 362 Business Organizations
PARALEG 222 Contract Law for the Paralegal	PLST 363 Contract Administration & Analysis
	PLST 339 Secured Transactions & Bankruptcy
	Additional elective approved by Director
Paralegal electives (21 credit hours)	
Wright courses that can be transferred toward your Loyola paralegal major elective requirement:	
PARALEG 149 Family Law	PARALEG 226-1 Internship for the Paralegal
PARALEG 219 Real Estate Law Paralegal	PARALEG 227 Elder Law
PARALEG 220 Criminal Law for the Paralegal	PARALEG 228 Environmental Law for the Paralegal
PARALEG 223 Tort Law	PARALEG 229 Immigration Law
PARALEG 224 Wills, Trusts, and Probate	

In total, students must complete 120 hours to earn a Bachelor’s degree at Loyola University Chicago. *Final confirmation of all degree requirements is subject to department, school, and university approval.*