The following instructions are to reset your PIN Code:

| 1 | Log into the Student uniFLOW Online tenant **https://cccstudent.us.uniflowonline.com/** by selecting **Continue with CCCStudent**<br><br>**Sign-in with your SSO login.** |  |
|---|---|---|
| 2 | Select the **Dashboard** tab |  |
| 3 | Highlight the **PIN** row under *Identities*<br><br>Place cursor to the end of row to select the 3 dots ••• to select either:<br>**Show PIN code** or **Delete identity\***<br><br>*\*If you delete identity, move forward to Step 4* |  |
| 4 | To re-issue a <u>new</u> PIN code, select **+Add Identity** |  |
| 5 | Select **PIN** from the *Identity type* **drop-down**<br><br>Select **Save** |  |
| 6 | uniFLOW Online sends end user an email with new PIN code. | |

The following screen shows the two options available to submit your print jobs from the online portal.

- Option 1: drag and drop your files.
- Option 2: email your files to: mobileprint@student.ccc.edu

*Remember to use either your PIN code or CCC student ID to retrieve your print jobs from one of the CCC student use Canon copiers.*