**City Colleges of Chicago**

**Discipline Appeal Form**

Use this form to appeal a disciplinary decision. Per CCC policy, a student shall have the right to appeal a disciplinary decision arising from a Formal Hearing within ten (10) academic days of the student’s receipt of the College President’s decision.

**Your Personal Information**

|  |  |
| --- | --- |
| **Today’s Date** |  |
| **Date of President’s Disciplinary Decision** |  |
| **First Name** |  |
| **Last Name** |  |
| **Student ID Number** |  |
| **College You Attend** |  |
| **Street Address** |  |
| **City** |  |
| **State** |  |
| **Zip Code** |  |
| **Phone Number** |  |
| **CCC Email** |  |

**Reason for Your Appeal**

**Indicate the reason for your appeal by checking the appropriate box below**

|  |  |
| --- | --- |
| Related image | **Reason for Your Appeal (check all that apply)** |
|  | **There was a denial of a fair hearing.** |
|  | **There was insufficient evidence to establish responsibility.** |
|  | **The severity of the sanction exceeds the severity of the violation.** |
|  | **The hearing process involved a substantial deviation from policy and/or procedure to the disfavor of the student.** |
|  | **There exists exceptional circumstances to limit an expulsion to a certain college or colleges.** |
|  | **Other (please describe/explain):** |

For additional information regarding CCC disciplinary appeal policy, see the Academic and Student Policy Manual at: <http://www.ccc.edu/menu/Pages/Policies.aspx>

**Written Justification for Your Appeal**

**Please provide a written justification for your appeal and include information that supports any reason you selected in the prior section as a reason for your appeal. *Text box expands as room is needed.***

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**Please submit your appeal to:** [**judicialaffairs@ccc.edu**](mailto:judicialaffairs@ccc.edu)

You may submit any supporting documents in the same email.

We will respond by email to confirm receipt.