

HAROLD WASHINGTON COLLEGE

CITY COLLEGES OF CHICAGO

Student Disclaimer for Over Enrollment

Academic & Student Policy Section 3.02: Maximum Credit Hours for Students

All students will need a minimum cumulative GPA of 3.0 as well as the written permission of the Vice President or designee to enroll in 19 or more credit hours for Fall or Spring terms or 10 or more credit hours during the Summer term. To best take advantage of the quality education City Colleges of Chicago provides for its students, it is important that you understand the intensive nature of college credit courses. Before registering for more than the recommended number of course credits, you should consider carefully your obligations outside of school (including, but not limited to, employment, caretaking responsibilities, etc.) and the necessary requirements to succeed in your coursework. Please share any questions or concerns you have with an advisor before signing this disclaimer. Please read the following disclaimer carefully before signing.

Disclaimer

I have discussed with an advisor my desired course load for the semester indicated below and I understand the rigorous nature of these courses. I have considered carefully both my obligations outside of school and the necessary requirements to succeed in my courses. Therefore, I agree that I alone am responsible for my decision to register for more than the recommended number of credit hours.

Campus: Harold Washington **Academic Semester:** _____ **Academic Year:** _____
Student Name: _____ **Student ID:** _____
Student Signature: _____ **Date:** _____

Current Credit Hour Load: _____	Standard Max Credit Hours (Fall/Spring: 18; Summer 9): _____	
Overload Course	Credit Hours	Approved (Y/N)
FOR VP/DESIGNEE USE ONLY		
Total Semester Hours Approved: _____	Total Overload Hours Approved: _____	

Click below to attach student "Course History" OR "Degree Audit." File(s) must include student's cumulative GPA.

Vice President or Designee Signature: _____ **Date:** _____