## **Follow-Me-Print Instructions**

1. From your computer, select the "FollowMePrint" driver from your Printer options and send your print job as usual.



2. At any of the CCC Canon copiers, swipe your proximity card or use your CCC username and password to login.





3. Select the Secure Print icon from the home screen.



- 4. Select the print job you wish to print. From here, you have several options:
  - a. Select Options from the bottom row
  - b. Print and Delete the job
  - c. Delete the job

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SECURE QUEUE							P
		Job	Price	Format	Pages	Copies	
		rvictora_20211028153929_211028_195223.pdf	0	Letter	9 1	1	
	-	Test print.txt - Notepad	0	Letter	9 1	1	
	<u> </u>			Letter	9 1	1	
				2	<b>X</b>		
	Print	+ Delete Ontions Delete	Cloud	Refresh	Select all	Print All	
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5. When you're finished, select Logout on the bottom of the screen.

