

Faculty Assessment Liaison Minutes

Meeting 01 – Tuesday, 01/29/19 | 2:00-3:30 PM | MtgLocation Y-150

DURATION	WHAT	WHO
20 min	<p>Review of project goals and roles Dr. Carlson was formerly introduced as the new Chair to the Liaisons. Her role was referenced to that of taking over former Chair Naima Dawson’s seat, who is not Associate Dean of Instruction. Review what is the semester objective. Naima discussed how to define the common assessment to faculty. Some had questions in reference to how the common assessment applies in the college setting.</p>	Naima Dawson
20 min	<p>Collection status updates There is very little evidence of departments who are now collecting the common assessment activity. It was explained that Liaisons really have to sit down and meet with their departments and start showing the connection between the goal sheet and creating the common assessment.</p> <p>Dean Dawson provided all with a workbook that discussed the fine parts of assessments and creating the common assessment. It provided ideas of what type of common assessment faculty can create. We want to try our best to stay away from random multiple test creations for the common assessment</p>	Assessment Liaisons
15 min	<p>What to do with what you’ve collected Provide all collection efforts to Dr. Carlson the Assessment Chair and she will upload to the newest SharePoint site</p>	Naima Dawson
25 in	<p>Coming up: common assessment should be given this semester Everyone must follow each discipline that they are responsible for to avoid common errors. Make sure departments give great thought into the design of their common assessment. This tool will provide an insight to the effectiveness of the assessment method(s) used in each discipline area. It will either show clear growth in learning or if the assessment method lacks in rigor and not properly preparing the student for the next learning objective.</p>	Naima Dawson

- **NEXT MEETING = Tuesday, 02/26/19, 2:00-3:30 PM Location TBD**