

Documentation Requirements for Addictions Studies/ Social Service Programs:

All students participating in a field experience/Practicum opportunity maybe required to complete the following:

- Background Check (Please follow the facility's guidelines. The background check is usually valid for at least one calendar year.)
- Physical/ TB Test. The health physical is usually valid for at least one calendar year.)
- The assigned Program Coordinator, or Chairperson's signature is required for enrollment in any Practicum course.
- The Chairperson's and/or Program Coordinator's signature, and approval is required to enroll in any courses concurrently.
- If a student is enrolling in a Practicum course, and/or seeking advanced standing in any Human Sciences Department Program, he or she must establish residency. The last 15 credit hours of core coursework must be completed in a Program offered by the Kennedy-King College Human Sciences Department, prior to enrollment in any advanced courses.
- If you have a Undergraduate or Graduate Degree in Social Work, Psychology, or Criminal Justice; you may obtain Advanced standing and have the 2 years work experience waived (unofficial transcripts must be submitted and approved by Program Coordinator).
- All course and Program guidelines will be reviewed by course instructors at the start of each semester.