

**Fall 19 Meeting 02 – Day, 09/26/19 | 1PM-2:30PM | Y-150**

**Members in Attendance:**

Cindy Carlson	Alishia Atkins	Darby Johnsen
Zalika Landrum	Eddie Phillips	

**Others in Attendance:**

**Gen Ed Assessment**

- Currently in the research phase and Stephanie is developing a timeline. Also working on developing a rubric (speech and writing) to be used SP20. The idea is for the rubric to be used across disciplines.
- Training will happen during SP20 FDW Day and facilitated by Academic Assessment Liaison

**Gen Ed SLO Review**

- Cindy is developing a process to collect feedback. Considering a holistic survey process including students, faculty, staff, and administration
- Survey will allow faculty, staff, students, administrators to provide input on existing SLOS and offer thoughts on new SLOs
- Exec Committee reviewed the feedback instrument and agreed
- Will consider setting the form as a shared form for multiple users to access data and instrument.

**Co-Curricular**

- Eddie shared the draft mission statement framework for the Committee to review
  - Eddie will send draft to entire Executive Assessment for review and feedback
  - Mission statement framework can be used for all depts. including academic dept mission statement evaluations or development

**HLC Prep Discussion**

- Faculty Council session scheduled on 10/15
- College-wide meeting scheduled on 10/4

**Action Items/Next Steps**

ACTION ITEM	WHO'S RESPONSIBLE?	DUE DATE
Subcommittees continue activities & report progress at next meeting	Zalika Landrum Stephanie Owen Cindy Carlson	10/10/19

- **NEXT MEETING = Thursday, 10/10/19, 1-2:00 PM Y-150**