

## ICCB Program Review Manual (2017-2021)- Overview of Revisions Effective June 2019

Since the release of the Program Review Manual (2017-2021) in the fall of 2016, the ICCB has worked diligently to evaluate and improve the program review manual and process. Many of these revisions are informed by the [Advancing Program Review Report](#) (2018), an external evaluation. Additionally, in 2019, the Program Review Advisory Committee was created to support the efforts of the ICCB to coordinate a statewide system of review of instructional programs. Specifically, the Advisory strives to identify and promote equitable and evidence-driven program review practices and processes that promote rigorous and exceptional outcomes for students and institutions. The ICCB, focus group participants, in addition the Program Review Advisory Committee, have made recommendations of revisions to the Manual to better facilitate the statewide program review process. In addition to the tracked changes version, this document outlines the main revisions to each section.

Section	Revisions
Purpose	There was an overwhelming call for the program review process to be required annually. The ICCB will not require an annual process, but strongly encourages that colleges conduct program evaluation and improvement activities on a continuous basis. Additional resources to support annual reviews are being developed and will be forthcoming.
Authority	No changes.
Process	No changes.
Completing the Review	No changes. Moved up the description of Student and Academic Support Services to align with the order of the templates.
Program Review Data	Included a link to IDES where Labor Market Information can be found. Additionally, added a suggestion for the use of the local workforce boards to obtain LMI.
Submission Requirements	<ul style="list-style-type: none"> <li>• Submissions are due to <a href="mailto:programreviewsubmission@iccb.state.il.us">programreviewsubmission@iccb.state.il.us</a>.</li> <li>• Submissions are no longer required to be collated in one document, but must, at a minimum, be submitted together in a well-titled, organized ZIP file.</li> </ul>
CTE Review Template	<ul style="list-style-type: none"> <li>• Added questions regarding the program review process, including the review team and other stakeholder engagement.</li> <li>• Removed several questions that did not yield useful information in analyzing need, cost, or quality.</li> <li>• Revised language for clarity.</li> </ul>

	<ul style="list-style-type: none"> <li>• Added references to Perkins Programs of Study and Career Pathways to align with the state’s efforts to expand high-quality programming and transitions.</li> <li>• Added “resources needed” and “responsibility” to align with other templates.</li> </ul>
Academic Disciplines Template	<ul style="list-style-type: none"> <li>• Added several questions including: <ul style="list-style-type: none"> <li>○ 1.3, 1.4, 3.4, 3.5</li> </ul> </li> <li>• Revised language for clarity.</li> </ul>
Student and Academic Support Services Template	<ul style="list-style-type: none"> <li>• Removed the requirement for the 4-8 page report.</li> <li>• Language was revised for clarity.</li> </ul>
Remedial Mathematics Template	<ul style="list-style-type: none"> <li>• No changes. Revisions will be made in 2022-2026 Manual.</li> </ul>
Remedial English Template	<ul style="list-style-type: none"> <li>• No changes. Revisions will be made in 2022-2026 Manual.</li> </ul>
Adult Education and English as a Second Language Template	<ul style="list-style-type: none"> <li>• Language was revised for clarity.</li> <li>• Additional questions were added to align with the state’s efforts to support career pathway systems and the transition to postsecondary education.</li> </ul>
Vocational Skills Template	<ul style="list-style-type: none"> <li>• No changes.</li> </ul>
Prior Review Supplemental Information Template	<ul style="list-style-type: none"> <li>• No changes.</li> </ul>
Checklist and Cover Page	<ul style="list-style-type: none"> <li>• Reordered to align with the order of the templates.</li> </ul>
Schedule	<ul style="list-style-type: none"> <li>• No changes.</li> </ul>