

Academic Assessment Subcommittee Agenda  
February 25, 2015

**Present: Ebony Crump, Business, Karen Douglass, Social Science, Pamela Thomas, Adult Education, Ayelet Miller, Child Development, Naima Dawson & Stephanie Owen, Communications**

- Additional Committee Members

*The following members have been added. Additional ones from other areas are being secured:*

- Karen Douglass – Social Science
- Naima Dawson – Communications (exploring)
- Janine Dada – CIS

- Report out of SLOs collected thus far
  - General report Business
  - General report Child Development
  - General report Reading
  - General report Adult Education

*Child Development SLOs are aligned for all courses except one. A discussion with that faculty member will be occurring. Business and Reading looked good as well although both areas had some minor issues but will be addressed. Adult Education had some concerns about reviewing given that they are in the process of reevaluating their curriculum, which may result in changed learning outcomes. Would also like to discuss with instructors prior to reviewing to assure they're onboard with this process.*

- Review rubric and information on developing SLOs

*Stephanie shared proposed rubric for assessing syllabi SLOs. Asked everyone to review for next meeting and provide feedback. Also, Stephanie will bring some sample syllabi to the next meeting so the rubric can be "tested" out.*

- Mission statement of Committee

*Committee felt best to hold off on developing a mission statement until it had a better understanding of committee responsibilities. However, everyone is in agreement that it should be tied to the general education goals and institutional mission.*

- Mapping of SLOs to General Education goals project
  - Future FDW breakout session
  - Review of SLOs spreadsheet

*Stephanie discussed plans to eventually map SLOs to general education outcomes, but this will involve reviewing general education SLOs again. Will discuss in the future once more has been done with reviewing syllabi SLOs*

- Next steps

*Stephanie will bring sample syllabi so committee can determine feasibility of SLO rubric. Stephanie will also send a spreadsheet of all SLOs generated by Office of Instruction for review purposes.*

- Next meeting

*Next meeting will be March 11, 2015 at 1:00-2:00. Room to be announced when secured.*