



INDEPENDENT CONTRACTOR INVOICE

Invoice Num: _____

Date: _____

For goods and/or professional services provided to: _____

College and Department

Description of goods and/or services:

Are you currently a City Colleges of Chicago Employee? No Yes (If yes please indicate your campus location, title and employment status F/T P/T:

Date(s) of Service From: _____ To: _____

x =

Rate

Units

Total

Name of Company: _____

FEIN Number or Social Security Number: _____

Contact Name (please print: _____

Street Address: _____

City, State, Zip Code: _____

Educational Loans in Compliance with Illinois Public Act 85-827

Section 3 No State agency shall contract with an individual for goods and services if that individual is in default, as defined in Section 2 of this Act, on an education loan. Any contract used by any State agency shall include a statement certifying that the individual is not in default on an educational loan as provided in this Section.

I certify that I am not in default on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission under the higher education Student Assistance Law, or any education loan made by an institution of higher education from the proceeds of a loan to the institution by the Illinois Independent Higher Education Loan Authority Act, or any other loan from public funds made for the purpose of financing my attendance at any institution of higher education.

I certify that I am an independent contractor and, therefore, I am responsible for my own Federal Income Tax. As such, I absolve the City Colleges of Chicago from the responsibility of withholding taxes from my remittances.

I certify that I am not an employee of City Colleges of Chicago.

Signed: _____

Date: _____

Approved by:

Please Print Assignment Supervisor Name

Assignment Supervisor Signature & Date

Please Print Executive Directors/Business Manager

Executive Directors/Business Manager Signature & Date