# Student Resources: Quick Guide

Kennedy-King College is in your corner!

We have specialized support services to help you succeed.



# What do you need?

# Visit an advisor to plan my classes

Room W-240, W Building

(Or make an appointment through Grades First: ccc.gradesfirst.com)

Academic Advisors are available to assist you at every stage of your education at Kennedy-King College—from clarifying education and career goals, to academic planning, to helping you to succeed along your journey to graduation.

You should meet with your Advisor at least once each semester, more often if needed.

ccc.edu/advising

# Transfer to a 4-year college

Room W-118, W Building

KKC's Transfer Resources Center helps students create a plan for a seamless transition to four-year institutions of higher education. To set up an appointment to meet with Kenyon Douglass, the director of KKC's Transfer Resources Center, call (773) 602-5285. You may view a list of four-year colleges and universities that have transfer agreements with the City Colleges of Chicago by visiting the website.

ccc.edu/transfer

## Get tutoring in a difficult subject

Academic Support Services Office, Room Y-268, Y Building

Kennedy-King's Academic Support Center offers free tutoring and academic support services to assist students in a wide variety of subjects through one-on-one and group tutoring sessions. KKC's reading, writing, math and science labs provide tutoring in core subjects. Stop by the, for a roster of tutoring sites around campus.

ccc.edu/tutoring

## Get help from a professor

Seek out faculty during office hours. See your class syllabi for locations and times.

## Take a placement exam

Testing Resources Center is located in Room W-251, W Building

The Testing Resources Center provides a variety of testing services to assist students as they pursue their academic goals. **ccc.edu/testing** 

### Order books or supplies for class

Effective summer 2014 semester, CCC students can order their textbooks online at Akademos, a full service online bookstore and marketplace where students purchase or rent hard copy or digital textbooks and course materials.

The online order system will allow students to apply financial aid, vouchers, or credit cards to complete purchases electronically.

ccc.edu/textbookx

### **Check out a library book**

First Floor, X Building

Kennedy-King's Library is located at 6403 S. Halsted St., on the. Students with valid identification cards are entitled to check out circulating books and materials.

ccc.edu/libraries

#### **Visit the Career Center**

U Building, Room 201

Kennedy-King students can now receive career coaching from Richard Morales, Director of Career Planning and Placement. The journey to mapping out a career path or finding a job begins with a session to introduce students to Career Network and to building a professional resume. Make an appointment in Room 201 of the U Building or by calling 773-602-5410.

## **Get a loaner laptop**

City Colleges of Chicago credit students who meet eligibility requirements may borrow a Windows laptop free of charge for up to 4 weeks. Laptops are issued on a first-come, first-served basis.

and times.

ccc.edu/borrowalaptop







# Ask a question about financial aid

Room W-230, W Building

At Kennedy-King College, the Financial Aid Office works closely with students and families to provide financial assistance in the form of grants, loans and work-study from federal and state resources. Students are automatically considered for most of these types of aid when they complete the Free Application for Federal Student Aid (FAFSA).

(773) 602-5133

ccc.edu/financialaid

## Learn about scholarship opportunities

Financial Aid Office, W-230, W Building

For information about scholarship opportunities within CCC and KKC, go to:

ccc.edu/scholarships

#### Learn about veterans benefits

Room V-229, V Building

The Veterans Services Center is the place to learn more about the benefits that student veterans are eligible for at KKC. Stop by and have a cup of coffee, meet with a tutor, or chat with the Veterans Services Specialist, James McKinney. The center is open 9 a.m.-5 p.m., Monday - Friday. (773) 602-5152

ccc.edu/veterans

## Access services for students with disabilities

Room W-149, W Building

The KKC Disability Access Center provides coordination and supportive services for students with documented disabilities. Call (773) 602-5278

ccc.edu/dac

## Get help with a personal issue

Room V-138, V Building

Students who want to get a handle on stress-related symptoms, time management, depression, eating disorders, domestic issues, substance abuse and other wellness challenges, should seek help from the KKC Wellness Center, located in) Referrals to Community Resources, include:

- Low-cost medical and dental care
- Emergency housing
- Groceries and hot meals
- · Legal services
- Child care

Call (773) 602-5280

ccc.edu/wellnesscenter

### Join a sport

Kennedy-King currently offers men's and women's basketball and soccer and men's wrestling athletic programs. For a list of the athletic teams and programs available through the City Colleges of Chicago visit the website.

ccc.edu/athletics

#### **Exercise**

#### Fitness Center, W-275 and Pool, W-180, W Building

Students can utilize the KKC Fitness Center during the following hours: Mon. & Wed., 3:30-5:45 p.m.; Tues. & Thurs. 12:30-2:30 p.m. and Fri., 11 a.m.-3 p.m. The pool has open swimming Mon.-Wed., 2-4 p.m.

#### Get involved in a club or hold an event

KKC has more than 20 clubs and organizations for students. Check out what is available at:

ccc.edu/sqa

## Find care for a pre-school aged child

710 W. 65th St., Z Building

KKC's Child Development Lab Center accepts children ages 3 to 5 years old. The center is open Monday through Friday, from 7:30 a.m. to 5:30 p.m. year round. For more information and applications, contact Doncella Houston, family services coordinator, Kennedy-King Child Development Lab Center. Call (773) 602-5479

#### Obtain a CTA Ventra-U-PASS Card

Student Activities Office, Room W-148, W Building

Students who enroll full-time in college credit courses are eligible to receive a U-Pass, which offers unlimited rides on any CTA (Chicago Transit Authority) bus or train.

ccc.edu/UPASS

# Get help from security/report a concern. **Building Security Desks**

President's Office, Room W-202, W Building

If you have a KKC-related concern and you would like to report it immediately, seek the closest security personnel located at the security desks at entranceways of every building. If you have a non-emergency or safety related concern, feel free to get assistance from the Office of the President. Call (773) COLLEGE.

ccc.edu/security



Rev 8/14

