



PATHWAY: Medical Assisting

Visit your College Advisor, ccc.edu, or your college's Transfer Center for more information.

These are **example course sequences** for students interested in medical assisting, one for full-time students and one for part-time students. If either pathway is followed as outlined, you will earn an Advanced Certificate (AC) in Medical Assisting. This does not represent a contract, nor does it guarantee course availability.

The Advanced Certificate program for Medical Assisting prepares students to become multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures in a doctor's office, clinic, hospital, or other medical setting.

DEGREE CODE:
AC 0421

Choose your courses with your College Advisor.

SEMESTER-BY-SEMESTER PROGRAM PLAN FOR FULL-TIME STUDENTS

AC	SEMESTER 1 (FALL)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Health 102–Medical Law and Ethics (3)	Required Program Core	
•	Biology 116–Anatomy and Physiology (4)	Required Program Core	
•	Medical Assisting 103–Medical Assisting Clinical Procedures I (3)	Required Program Core	
•	Medical Assisting 106–Administrative Procedures (3)	Required Program Core	
•	Health 105–Medical Careers Professional Development (2)	Required Program Core	
			15 CREDIT HOURS
AC	SEMESTER 2 (SPRING)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Biology 120–Terminology for Medical Careers (3)	Required Program Core	
•	Medical Assisting 104–Medical Assisting Clinical Procedures II (3)	Required Program Core	
•	Medical Assisting 107–Pharmacology (4)	Required Program Core	
•	Medical Assisting 108–Fundamentals of Ambulatory Billing and Coding (3)	Required Program Core	
			13 CREDIT HOURS
AC	SEMESTER 3 (SUMMER)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Medical Assisting 109–Medical Assisting Externship Practicum (3)	Required Program Core	COMPLETION of Advanced Certificate in Medical Assisting
			3 CREDIT HOURS
CERTIFICATE MINIMUM: 31 CREDIT HOURS // PATHWAY TOTAL: 31 CREDIT HOURS			

SEMESTER-BY-SEMESTER PROGRAM PLAN FOR PART-TIME STUDENTS

AC	SEMESTER 1 (SPRING)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Biology 116–Anatomy and Physiology (4)	Required Program Core	
•	Medical Assisting 106–Administrative Procedures (3)	Required Program Core	
•	Medical Assisting 103–Medical Assisting Clinical Procedures I (3)	Required Program Core	
			10 CREDIT HOURS
AC	SEMESTER 2 (SUMMER)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Biology 120–Terminology for Medical Careers (3)	Required Program Core	
•	Medical Assisting 104–Medical Assisting Clinical Procedures II (3)	Required Program Core	
•	Health 105–Medical Careers Professional Development (2)	Required Program Core	
			8 CREDIT HOURS
AC	SEMESTER 3 (FALL)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Medical Assisting 107–Pharmacology (4)	Required Program Core	
•	Medical Assisting 108–Fundamentals of Ambulatory Billing and Coding (3)	Required Program Core	
•	Health 102–Medical Law and Ethics (3)	Required Program Core	
			10 CREDIT HOURS
AC	SEMESTER 4 (SPRING)	CATEGORY	ACHIEVEMENTS & NEXT ACTIONS
•	Medical Assisting 109–Medical Assisting Externship Practicum (3)	Required Program Core	COMPLETION of Advanced Certificate in Medical Assisting
			3 CREDIT HOURS
CERTIFICATE MINIMUM: 31 CREDIT HOURS // PATHWAY TOTAL: 31 CREDIT HOURS			

D = DEGREE // AC = ADVANCED CERTIFICATE // BC = BASIC CERTIFICATE // Programs offered at: