

City Colleges of Chicago Cooperative (CAREER) Agreement Guidelines

Please read the following guidelines carefully. Failure to comply will prevent you from obtaining approval. Your application must be filled out completely or it will not be processed.

- Please refer to the [CCC Cooperative Agreement webpage](#) to retrieve the application.
- Download the application, fill it out with your information, save it with your last name, first initial, and the date as the file name (example: Smith-A-05-01-2019), and send it as an attachment to cccchargeback@ccc.edu.
- All applicants must supply two (2) different pieces of information to prove current Chicago residency:
 - Valid Illinois driver's [license](#) OR valid Illinois state identification card OR City of Chicago [identification card](#).
 - Voter registration card for the current election year ([check your voter registration status](#)) OR current utility bill (gas, electric, water, cable, or home telephone—land line only; mobile phone bill not accepted) dated within the last 30 days.
- New Applicants:
 - Must provide official/catalog program description and requirements for the program for which approval is requested. For example, a page from the college [catalog](#) or programs [page](#) would be acceptable.
 - Must complete a City Colleges of Chicago admissions application. To apply, click [here](#).
- Returning Applicants are only required to reapply once per academic year (beginning with the summer term). Approved applications are valid for the semesters indicated on the approval letter.