

## Creating your FSA ID

The **FSA ID** (a username and password) has replaced the PIN and must be used to log into certain Federal Student Aid (FSA) web sites. The FSA ID confirms your identity and allows you to electronically sign FSA documents.

**Step One:** Go to [www.FSAID.ed.gov](http://www.FSAID.ed.gov)

### What you'll need to get started:

- An active email address
- Social Security Number
- Name, as it appears on your Social Security Card
- Date of Birth
- PIN (only if you had a PIN under a previous FAFSA)
- Pen and Paper!
- Dependent students: your parents will also need the above to create their own FSA ID

Create An FSA ID | Edit My FSA ID

E-mail

Confirm E-mail

Username \*

Password \*

Numbers  Uppercase Letters  Lowercase Letters  Special

Characters  8-30 Characters  Show Text

Confirm Password \*

Are you 13 years of age or older? \*  I am 13 years of age or older.  I am 12 years of age or younger.

### Step Two: Creating your login

Enter your email address and create a username and password

#### My username is:

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#### Create your password using at least 3 of these:

- Number
- Uppercase
- Lowercase
- Special Characters (#, !, \$, etc)
- 8-30 Characters

#### My password is:

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Password is accepted when it says **“Criteria Met”**

Create An FSA ID | Edit My FSA ID

E-mail

Confirm E-mail

Username \*

Password \*

Criteria Met  Show Text

Confirm Password \*

Are you 13 years of age or older? \*  I am 13 years of age or older.  I am 12 years of age or younger.

**CONTINUE**

**Step Three:** Personal Identification Information

**Carefully type your:**

- Social Security Number
- Date of Birth
- Name as it appears on your Social Security Card

Social Security Number \*  -  -  ?  
 Show Text

Date of Birth \*  ?

First Name, Middle Initial, Last Name \*

**Review your information** - Make sure everything is on this page is accurate

**Step Four:** Challenge Questions

You will select and create questions with answers for this step. **Tip:** use the “show text” box to see what you are typing.

Challenge Question 1 \*  ?  
 ?  
 Show Text

Challenge Question 2 \*  ?  
 ?  
 Show Text

Challenge Question 3 \*  ?  
 ?  
 Show Text

Challenge Question 4 \*  ?  
 ?  
 Show Text

Challenge Question 5 (Used to access your information over the phone) \*  ?  
 ?  
 Show Text

**Step Five:** Verify Your Email

You will use the secure code that is emailed to the address you provided.

**Link your PIN Number** - If you previously had a PIN number, providing this will bypass the 1-3 days it takes for FSA to verify your information with the Social Security Administration.

If you don't have a PIN, this process takes 1-3 business days.

**Verify Your E-mail**  
 An e-mail containing a secure code was sent to your e-mail address on file. Important: If you're accessing your e-mail via the Web, **make sure to open a separate browser tab or window.** If you did not receive an e-mail, you can [request a new secure code](#).

**Enter the Secure Code**  
 Enter the secure code below and select CONTINUE to verify your e-mail address. After you verify your e-mail address, you can use it as your username when logging in.  
 Note: It may take a few minutes for the e-mail to arrive. Check your junk folder if you cannot find the message in your inbox. Some e-mail providers require that you add an e-mail address to your address book before you can receive any e-mail from that address. To ensure that our messages can be delivered to your inbox, enter our originating e-mail address, FSA-ID@ed.gov into your address book.

Identity Profile **Review & Confirm** Done

Secure Code \*  ? \* Required