

Assessment Committee

Harry S Truman College

Chair – Jen Asimow
Vice-Chair – Maeve Massini
Secretary/Archivist - Katie Ediger

Minutes from November 10, 2022
2-3PM

Present: Jen Asimow, Scott Cummings, Katie Ediger, Kimberly Dismuke, Andrew Kerr, Madi Johnson, Maeve Masini, Ana King, Joshua Garcia Jones, Harry Sdralis, Cheryl Gist Williams

Apologies: Allison Zures, Brandon Bumstead

Absent:

- 1) Call to order
- 2) Review of and Approval of Minutes from October 27, 2022. Minutes approved.
- 3) Chair's Updates: Jen Asimow
 - a) Meeting with VP Gordon-Allen
 - i) Special Assignments: with the new contract there will be a committee to determine what committee work will look like for full-time faculty. Email Jen if you are not planning to continue as the Assessment Committee rep.
 - ii) FDW: Jen will be presenting for the Assessment Committee on Monday of FDW this spring. We have asked for time on Tuesday or Wednesday morning to work as a committee to assess the artifacts for the Effective Communication Study.
 - iii) Jen and Brandon will provide training for those who wish to help with the assessment. We will work together as a group to complete this. If they don't all get assessed during FDW, meeting time will be used to complete the assessments.
 - iv) Inquiry and Analysis: getting ready for this assessment.
 - b) Newsletter Reminder: Submissions are due tomorrow 😊
- 4) Meeting schedule for the Spring 2023: the committee discussed the pros and cons of twice monthly meetings. The committee approved twice monthly meetings for the rest of the year. Katie will send out the calendar and invitations soon.
- 5) Department/Unit Level Assessment Updates/Report: Maeve Massini

- a) Discuss Phase 2- Maeve shared the Math Department's 4-Phase Study so members could see how she is completing it.
 - b) Challenges of creating a unit assessment for a department that has a wide variety of subjects (such as Social and Behavioral Science and Humanities)
- 6) 6) General Education Updates/Report: Jen for Brandon Bumstead
- a) From Brandon "We have collected 23 faculty responses for the study. We still need more oral communication sample artifacts, so if you do any presentations in your course, please sign up!!!! There are still people on the committee that have not offered any materials for the study, so please consider it. We will be sending out a faculty survey with next steps for submitting and collecting the artifacts early next week. I'm also in the beginning stages of planning the NEXT study and will have more to report about that at the next meeting."
 - b) Number of volunteers (faculty) to date 23 faculty members representing 27 sections, need more oral communication still.
 - c) Numbers of students (78 oral and 455 written) to date
 - d) General Education Preparation for Goal #2 – [Inquiry and Analysis](#)
 - i) Not enough time to discuss in depth. Recommendation to not include inquiry and analysis as well as critical thinking in one study.
 - e) Discuss the [Report from 2017](#), the [rubric](#) and the Outcomes Language-tabled until next meeting due to time.
- 7) Jen for Allison Zures "LASSI – We had an excellent meeting about LASSI today with the TRiO and First Year Experience team. Joe Palencia prepared the attached, and it is fantastic! It has lots of helpful insight. He and Tony have invaluable experience.
- LASSI takes 15 minutes for our students to complete and approximately 30 – 45 to review results with staff.
 - We must keep the follow-up plan as a top priority. Students need to be able to process the results with a skillful professional, or the benefit is lost.
 - There is an option for a pre-and post-test to measure effectiveness - TRiO is still refining how to operationalize that functionality best.
 - Students who score below 50 on components are encouraged to work through the prescriptions.
 - Ideally, the tool is administered as early as possible in a student's first term.
 - The First Year Experience space is where we are currently exploring how to implement this assessment. We are still in the discussion phase but are hopeful.
 - So far, it could be a powerful tool for working with new and dev ed students to support persistence and success. More discussions are planned."
- 8) A.O.B.

- a) Final report for Cultural Responsiveness
 - i) Katie will send a link to the report so that everyone can add suggestions. Everyone will be commenting on the same document. Please look at the report, includes a pre-study.
 - ii) TO DO: Read and provide edits for the report. DUE: December 2nd.
 - iii) Big takeaway, the more time students spend at Truman the more they are meeting our expectations around cultural responsiveness.

Meeting adjourned at 3:04 pm

Respectfully submitted by Katie Ediger