

Assessment Committee Harry S Truman College

Chair – Jen Asimow Vice-Chair – Maeve Massini Secretary/Archivist - Madi Johnson

Minutes for September 14, 2023

In attendance: Jen Asimow, Madi Johnson, John Cooksey, Brandon Bumstead, Katie Ediger, Maeve Masini, Andrew Kerr, Leah Page, Ana King, Ritch Keitel

Apologies: Michael Sacramento, LaSandra Skinner

Absent: Automotive, Social Sciences, Harry Sdralis

- 1) The meeting was called to order at 2:03 PM.
- 2) The committee reviewed and approved the minutes from 4/27/2023. Andrew motioned to approve. Brandon seconded the motion. Minutes approved.
- 3) Chair's Updates
 - A, Committee Introductions
- B. Executive Committee meeting report-In two weeks we will have a calendar of events/to-dos for this semester. Oral and written communication report being completed. General education assessment of inquiry and analysis being launched. We piloted this summer and have definite dates and goals for this semester. Jen is going to IUPUI to speak about this assessment design in a few weeks.
- C. New format of meeting time-First 20-30 minutes will be business and then the remaining time will be subcommittee work. The goal would be so that committee members have a sense of "getting things done".

- 4) Department/Unit Level Assessment Updates/Report: We have a few new members on the committee. Maeve is working with them to identify a four-phase study for their respective departments.
- 5) General Education Updates/Report--If anyone has experience creating accessible captions for images, Brandon needs help editing. Katie is willing to work with him to caption images. Looking to launch Week 12.

6) Sub-Committee Work

Sub-Committees (Use these links for notes from our subcommittee conversations. These notes will be ongoing.)

- 1. Sub-Committee 1 Closing the Loop Andrew, Brandon, and Ana
- 2. <u>Sub-Committee 2 Department/Unit-Level Assessment</u> Maeve, John, Leah
- 3. Sub-Committee 3 Critical Thinking Madi, Katie
- 4. Sub-Committee 4 Major Documents Jen, Ritch

7) A.O.B.

-ICDEI statement—Leah has one for her department and is willing to share. Will send to Jen.

Meeting Adjourned: 3:01