

Assessment Committee Harry S Truman College

Chair – Jen Asimow Vice-Chair – Maeve Massini Secretary/Archivist - Madi Johnson

Minutes for January 25, 2024

In attendance: Jen Asimow, Madi Johnson, Brandon Bumstead, Andrew Kerr, Katie Ediger, Maeve Masini, Diego Baez, Ritch Keitel,

Visitor: Teneisha Rogers

Apologies: Leah Page, Ana King, Harry Sdralis

Absent: LaSandra Skinner, Edwin Whitfield, Rahm Almarza

- 1) Call to order at 2:06 PM
- 2) Approval of Minutes from November 30, 2023: Maeve motioned to approve. Brandon seconded. Motion approved.
- 3) Introductions
- 4) Chair's Updates -Since we last met, the Executive Committee has met twice. The minutes of those meetings can be found here (Dec.) and here (Jan.)
 - A. Update on District Assessment Meeting
 - -We looked at websites from another college and critique them. From that experience:

Thoughts about language to be added to the website in the form of headings

- -Andrew thought it was boring
- -a lot of text
- -something visual could be done

For Harry S Truman students

This assessment page is a comprehensive and accessible place for students to find out about how learning is measured at Harry S Truman college. Within the links and documents, students can explore the learning outcomes associated with program, certificate and degree attainment ** and discover how the college fosters a culture of continuous improvement that promotes student success.

**Checklist for outcomes associated with program completion (BC, AC, certificate programs)

For Harry S Truman faculty

This assessment page is a vital resource for faculty, serving as a centralized hub that streamlines and makes accessible various aspects of the rigorous assessment practices taking place at Harry S Truman

College. Here you will find an Assessment Handbook, designed for Truman faculty which includes the committee's charge, roles and responsibilities, the General Education Assessment Calendar, and the most up-to-date learning goals and associated student learning outcomes. The annual reports detail all assessment activity that took place during that academic year including assessment data and recommendations for improving student learning.

For Other Stakeholders

This assessment page is a window into Harry S Truman College's commitment to quality education, student success and continuous improvement through rigorous, cyclical assessment practices focused on improving student learning and attainment of goals. Through ongoing and transparent practices, the assessment data and recommendations found in these pages provide a framework for fostering a culture of high academic standards throughout the college.

B. Vote on language to be added to the committee charge about DEI and Equity (see possibilities for "building capacity")

Motion to approve the original language to "build capacity" and it to the committee charge about DEI and Equity.

Approved language added to the Charge:

In addition, we believe that honoring the rich tapestry of human experiences is paramount in achieving excellence in assessment. Our community of practice in assessment is committed to:

- 1. Ensuring transparency in all assessment processes.
- 2. Focusing assessment efforts at narrowing equity gaps.
- 3. Building capacity among the larger college community to practice equitable and fair assessment.
- 4. Varying our assessment practices to capture a more honest and broader picture of student learning

Brandon made a motion to approve. Maeve seconded the motion. Motion approved. C. New Sub-Committees

5) Department/Unit Level Assessment Updates/Report

Next meeting, Maeve will model a five-minute presentation and 4-phase study update. (In the first half of the meeting.)

6) General Education Updates/Report - Updates on the inquiry and

Analysis Assessment.

We are trying to get all the gift cards out but are having difficulty reaching the students. We decided to just keep them for another time.

- 7) Sub-Committee Work Sub-Committee Work
 - -Suggestion to remove the title sub-committee and just say "working committee time"
 - -Ability to choose what committee you were working on
 - -Members feel like there is information they are missing from other sub-committees, and they want to be involved
 - -Each week there will be specific deliverables for each group to Suggestions for Work Groups
 - -Updating the Website and writing headings
 - -Critical Thinking next meeting. Discuss and possible approve the Goal and Outcomes and then (if approved) break into groups to examine "tools."

Suggestion – We should regroup at the end of up each meeting to share the work that the "working committee" completed or to ask questions and elicit feedback. Final decision: no longer working in sub-committees. Instead, we will be working on a shared task during "working time". Come prepared to be productive.

- 1. Critical Thinking
- 2. Closing the Loop
- 3. Inquiry and Analysis—removed

Next meeting: Critical Thinking Goal and SLOs This Semester To-Do: Check the calendar—need to plan the months, Reports completed, liaison presentations scheduled, time to share and ask questions

Meeting adjourned at 2:57 PM.