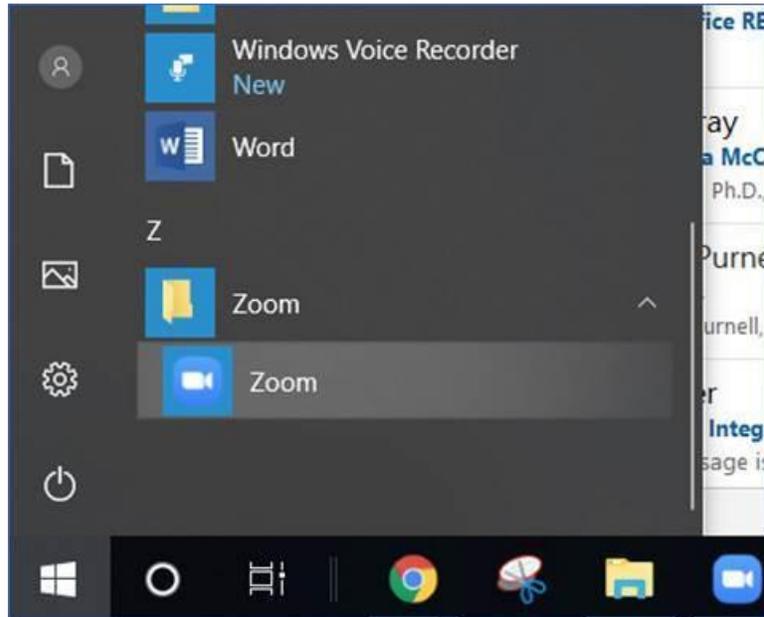# How to Use "Single Sign-On" with Zoom
And How to Check which Account You Are Using

Open the Zoom Desktop Application

If you do not know where the application is, you can follow the steps below to find it:
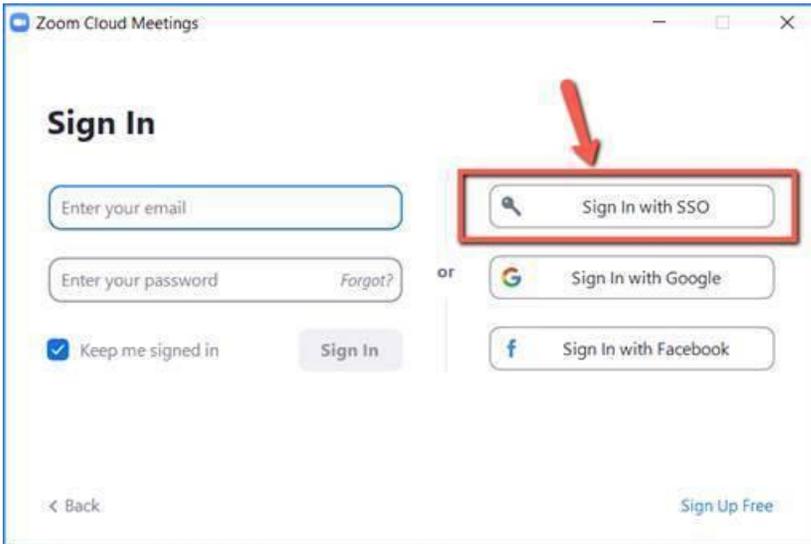
PC: Click on start menu (icon lower left) and look for **Zoom**
MAC: Search for **Zoom** in the FINDER

If it looks like this, you are not signed in:

Click "Sign In"

Then click "Sign in with SSO"

NOTE: Some screens ask you to sign in with your username, and some ask for your email address. Your username is just the first part of your email address, before the @ sign.

Username

flastname45@student.ccc.edu

Email

Enter the "Domain". The "Domain" is "cccedu" (with no period between "ccc" and "edu")

Then click "Continue"

(If anything goes wrong, you can always click on "I do not know the company domain" instead. You will then be asked to enter your school email address.)
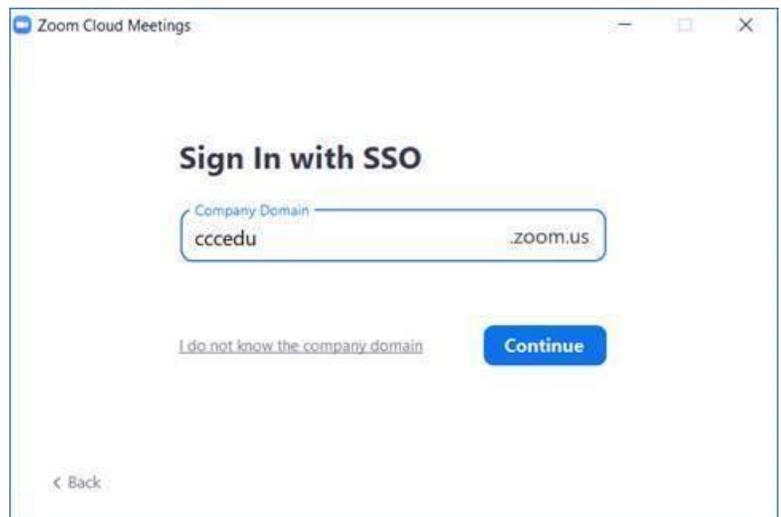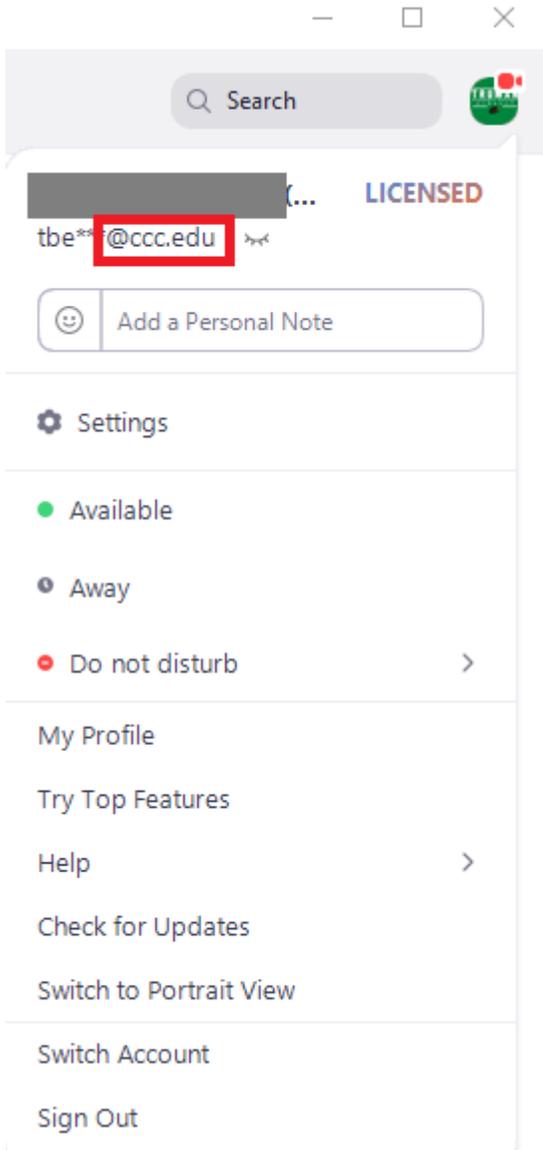
The Zoom sign-in page will open in a web browser. Sign in with your CCC username and password (the same username and password you use for other City Colleges applications, such as email and Brightspace).

After you sign in, your Zoom application will look like the picture below.

You can click on your profile picture to see which account you are using:
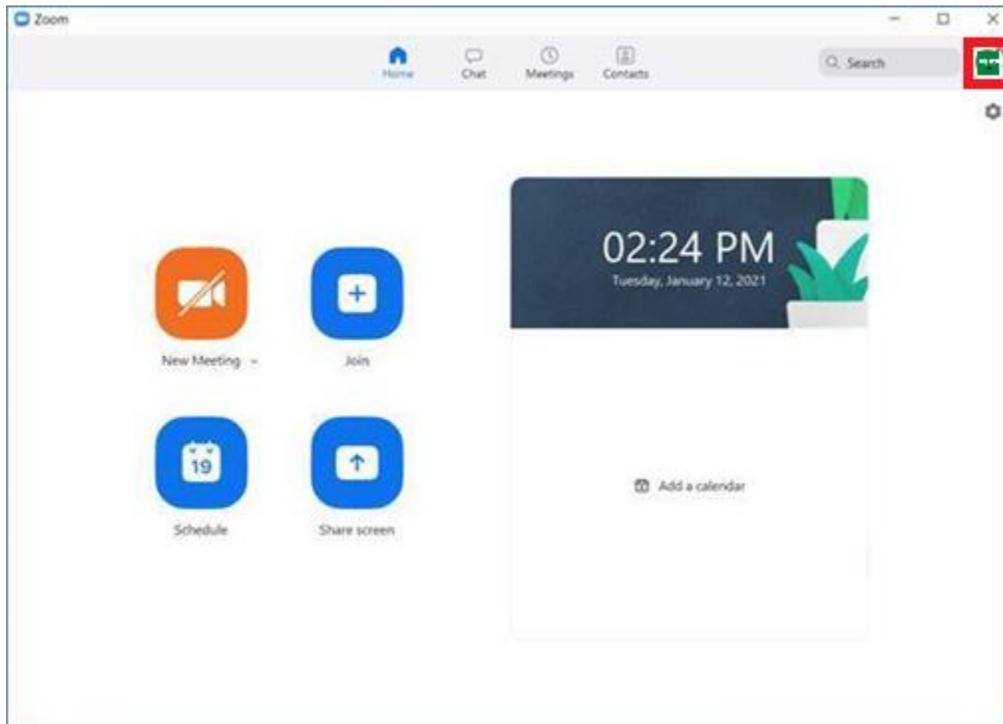
If your email address ends in "@student.ccc.edu" or "@ccc.edu", you are signed in with your school account.

Sign in through the Website

If you have followed the steps above but are still having trouble signing in, try again through the website, https://cccedu.zoom.us/

You will then sign in with your <u>username</u> and password.

Sign in with Mobile App on iPhone
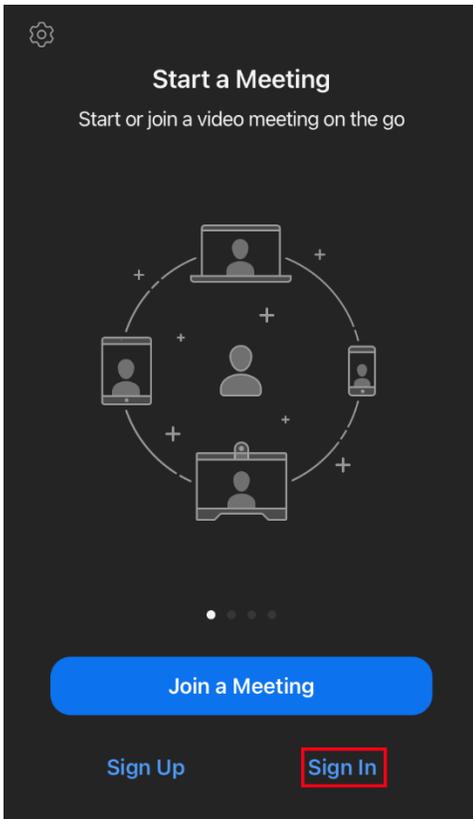
Open the Zoom app.

If you see a screen that looks like this, it means you are not signed in.

(If you are already signed in with a different account, please look at the next section about how to sign out)

Press "Sign In".

At the bottom of the screen, press "SSO".

You will see a screen that says "Enter your company domain"

OR

"Search company domain by email"

If it asks for your email, type in your school email address that ends in @ccc.edu or @student.ccc.edu

If it asks for the domain, you can type in "cccedu" OR click on "I don't know the company domain" and then use your email.

This sounds more confusing than it is! You can do it!

A website will open with the sign in page.
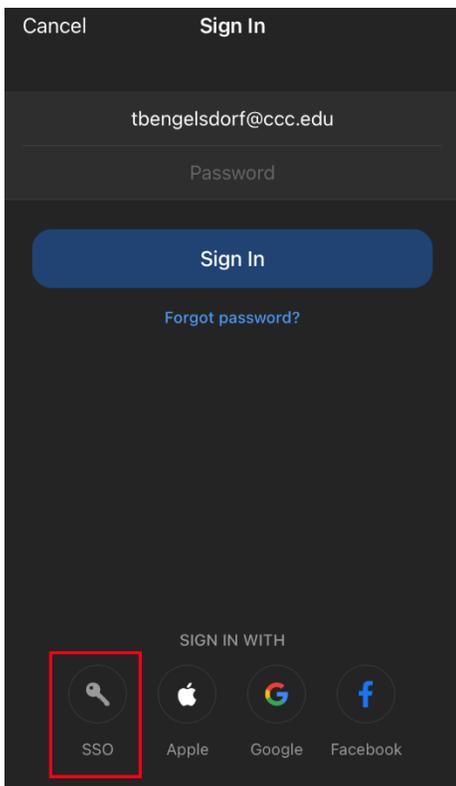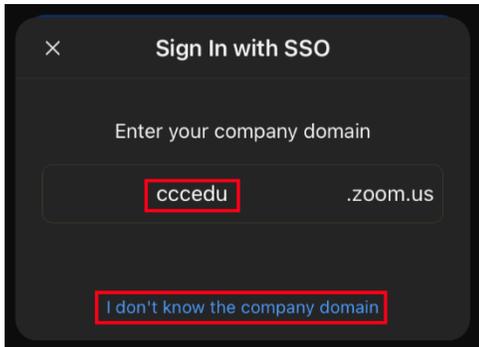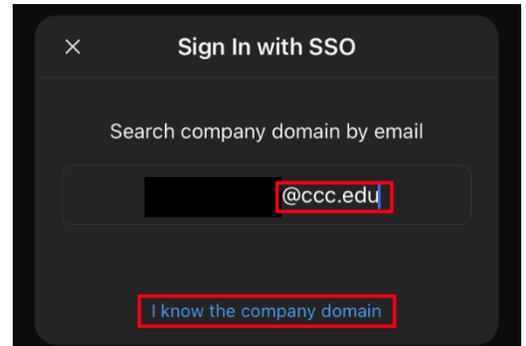
AA   🔒 logon.ccc.edu   ↻

CITY COLLEGES® of CHICAGO

Sign in with your City Colleges of Chicago username and password

Username

Password

Enter your CCC username and password. This is just your username, so do not include the @student.ccc.edu part.
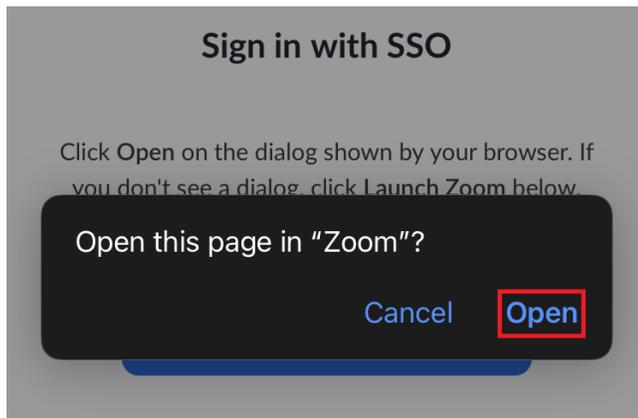
Sign in

Then press "Sign in"

Can't login?
Reset your password at passwordreset.ccc.edu. If you don't know your username, retrieve it here.

Restablezca su contraseña en contrasena.ccc.edu. Si no sabe su nombre de usuario, recupérelo aquí.

Online Help
To search our knowledge base or open a support ticket, visit www.ccc.edu/help

<   >   ⬆   ▢   ⧉

Sign in with SSO

Click **Open** on the dialog shown by your browser. If you don't see a dialog, click **Launch Zoom** below.
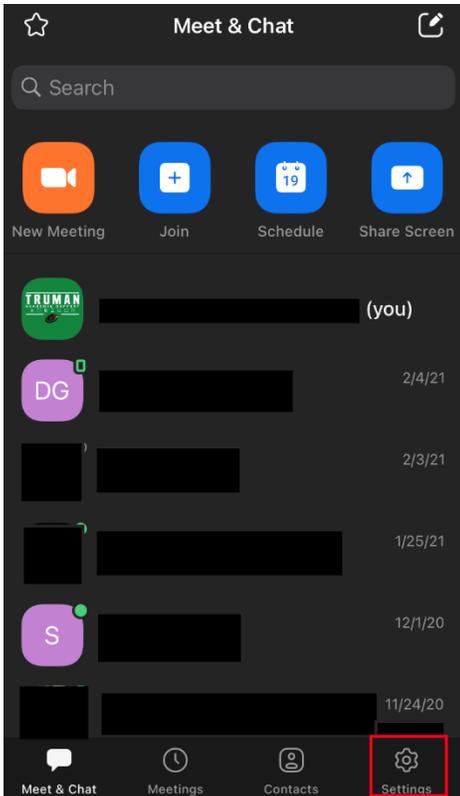
Open this page in "Zoom"?

Cancel   Open

You will then be asked if you want to go back to Zoom.

Press "Open"

You should then be able to join Zoom meetings as normal.

How to Sign Out of a Personal Account so You Can Sign In with Your CCC Account
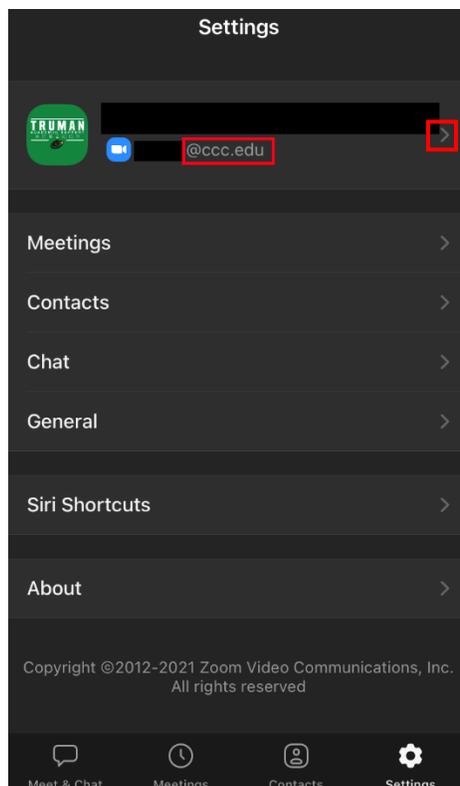
If you open the Zoom app and see a screen like this one, it means you are already signed in.
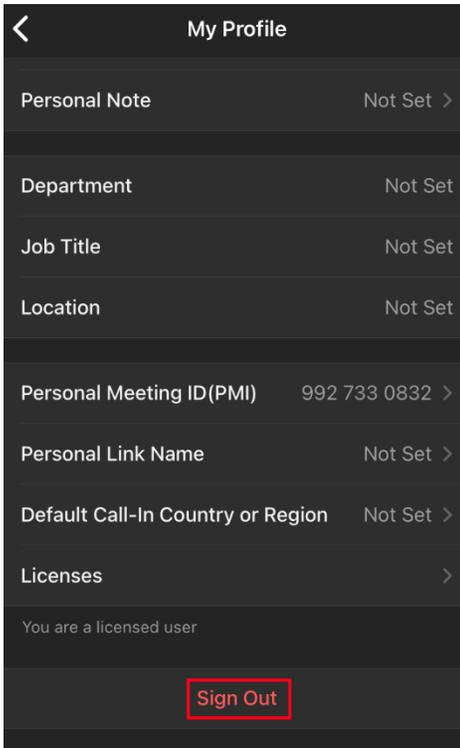
Press "Settings" to see which account you are using, and sign out if needed.

Check which account you are using. If you see an email address that ends in @student.ccc.edu or @ccc.edu, you are using the right account!

If the email address ends in anything else, you need to sign out, and then follow the instructions above for how to sign in with your CCC account.

Click the arrow next to your email address to see your profile.

My Profile	
Personal Note	Not Set >
Department	Not Set
Job Title	Not Set
Location	Not Set
Personal Meeting ID(PMI)	992 733 0832 >
Personal Link Name	Not Set >
Default Call-In Country or Region	Not Set >
Licenses	>
You are a licensed user	
Sign Out	

Scroll down until you see "Sign Out" at the bottom.

Press "Sign Out" and then follow the steps above for signing in with your CCC account.