

# OFFICE OF THE PRESIDENT

Daniel López, Ph.D.

Dear Harold Washington College Community,

With the semester continuing to unfold, our Spring 2023 Open House is quickly approaching. We are hosting our Spring Open House on March 30<sup>th</sup> in person and on March 31<sup>st</sup> virtually. This is our first big recruitment event to promote registration for Summer and Fall 2023. Our enrollment department has planned two in-person sessions for prospective students to engage with various departments in the resource area and room 103. A “Vertical Showcase” will also take place through our campus to show the uniqueness of our building and its offerings. I encourage all to participate and [share](#) with your networks. You are also encouraged to wear your Harold Washington gear and show your school spirit. Thank you to Dean Bowens, Associate Dean McGlynn and the Open House committee for coordinating the event.

As a reminder, we will continue this semester with Phoenix Friday! You are encouraged to wear your Phoenix wear. If you have not picked up your college apparel, please visit my office for assistance.

As always, I am open to talking about your ideas. Feel free to join me during my office hours on Wednesdays from 3:30 pm – 4:30 pm for faculty, staff, and students via [Zoom](#) or in person. On Thursdays from 1 pm – 3 pm office hours students, faculty and staff will be held via [Zoom](#) with Theresa Carlton, Vice President of Academic and Student Affairs.

Have a great weekend!

### **Here are the College Updates for this week:**

- **Credit Enrollment Update (March 10, 2023)**
  - Registration for Spring 2023 Second 8-week ends on March 9<sup>th</sup>. Late registration is March 10<sup>th</sup> and March 12<sup>th</sup>. Classes start on March 13<sup>th</sup>. To learn more about our registration process, click [here](#).

Spring 2023 Enrollment Data:		YOY
Total Headcount to Date:	5,569	+6%
Total Credit Hours taken by CCC students at HW:	53,762	+6%
Spring 2023 Applicants to Enrollments:	2,993	1,226

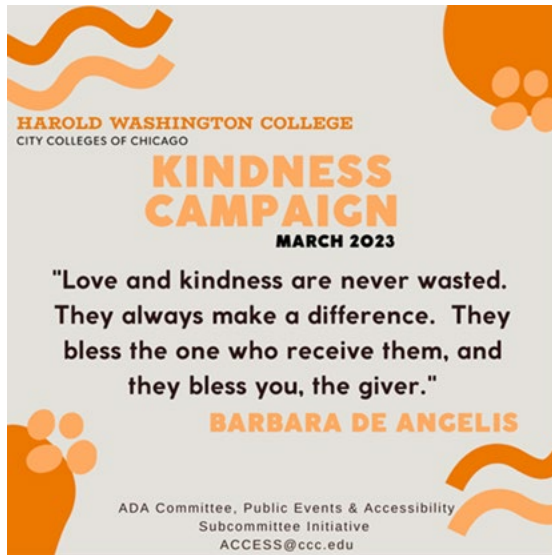
Application Conversion Yield Rate:			41.3%
	<b>Spring Enrollment Goal</b>	<b>Actual</b>	<b>% Over Goal</b>
New enrollment	881	1,236	40%
Retention	4,367	4,333	-0.8%
Total Credit Enrollment	5,248	5,569	6%
Continuing Education	152	157	3%
Total Credit and CE	5,400	5,726	6%

- **New academic and event scheduling system coming March 20, 2023**
  - City Colleges will replace its existing room and event scheduling system, Astra Schedule, with a new and improved system, CollegeNET 25Live. Starting March 10, room reservations will not be available through Astra Schedule to migrate room reservations to the new system. A new CollegeNET 25Live Room and Event Scheduling resource site will launch with the system to help walk users through the new process. Please plan accordingly.
  - Starting March 20, each college will have its own landing page of CollegeNET 25Live, where employees can initiate reservations. Links will be provided on the launch day, and the CCC website will also be updated with the new links.
    - If you need to make an urgent reservation between March 10 and 20, please contact the facilities director or coordinator at your college.
- **At Home Testing Kits**
  - Binax NOW over the counter COVID-19 Antigen Rapid Tests is available for free, for your personal use, while supplies last. You can obtain your tests by visiting the Security Office (Room 206). Safety and security will pass out tests to faculty and staff in the coming weeks. Students can obtain their tests from student services.
- **Library Announcements**
  - March 2023 Library Newsletter is [now available](#).
- **Zoom Stations**
  - To assist faculty and students with hybrid schedules we have designated zoom stations throughout the campus. Faculty can submit a request through our classroom scheduling platform, Astra Scheduling. Faculty can also request a laptop to teach their remote classes through our One-Day Laptop Check-out program by emailing Brandon Hopkins at [bhopkins19@ccc.edu](mailto:bhopkins19@ccc.edu).
- **Faculty and Staff Accomplishments**
  - Joy Bassett, Business College Clerical, completed her Masters of Business Administration program with Chicago State University in December 2022. She will graduate in May 2023. Congratulations to you for all your hard work in the program and thank you for all that you do at Harold Washington College! You are a valued member of our college community.
  - We are excited to [share](#) recent accomplishments from our faculty, staff members, and students. Please send accomplishments to Maggie West, Community Relations Strategist at [mwest28@ccc.edu](mailto:mwest28@ccc.edu).
- **Facilities Update**

- **Building Façade Update**
  - Signage for the front of the building is delayed due to re-design issues. However, the final product was approved today, so fabrication and installation are coming soon. Please be advised that on installation day we will direct egress traffic to the Wabash door (more to come soon). The remaining building signage for the upper Lake Street side and the Wabash Street side is expected in March.
- **High Voltage Signage**
  - We have attached signage to the windows where the anti-bird wires are installed (on the outside of the window). Please be assured there is no danger of shock from the window or window trim on the building's inside. The warning is meant for window washers and is required by law. The signage is on the Southwest side of the building – 2<sup>nd</sup> floor up to the 11<sup>th</sup> floor and the South side of the building – 2<sup>nd</sup> floor up to the 7<sup>th</sup> floor.
- **State/Lake CTA Train Station Project - Utility Work Update**
  - Telecoms will start work on State St in early March, and work will continue onto Lake Street thereafter. Telecom work will last 6-8 weeks.
  - ComEd work on Lake Street, Wabash Ave, and State Street will start sometime in March; the exact schedule is still being determined.
- **Lane Closure Impacts**
  - During construction of utility relocations, at least 1 lane will remain open on Lake Street and Wabash Ave and 1 lane in each direction on State Street.
- **Work Hours**
  - Telecoms will be working during the daytime and CenTrio will be working at night. ComEd will work daytime hours, and it is not yet known if work will occur at night. Daytime hours are 9-4 M-F, and 8-8 Sat. Utility companies are aware of and required to abide by the Chicago noise ordinance, which limits noisy work during overnight hours.

### **Featured Upcoming Events:**

- **Kindness Campaign 2023**
  - The Public Events and Accessibility Subcommittee, a part of the Americans with Disabilities Act (ADA) Committee, is inviting the Harold Washington College Community to participate in a Month of Kindness this March 2023! Check out [the flyer](#) with information regarding Month of Kindness events! If you have questions, concerns, or need accommodation for any event please contact us at [hwc-studentaffairs@ccc.edu](mailto:hwc-studentaffairs@ccc.edu).



- We are excited to share college events and programs. Please send **detailed** event programming to HWC Events and Programming, [hwc-events@ccc.edu](mailto:hwc-events@ccc.edu). Kindly allow **ample time** for promotion.
- For a complete list of announcements please visit the [HWC Announcements page](#). The [HWC Events Calendar](#) lists all upcoming events for students, faculty, staff, and the public.

#### **Full-Time Permanent Personnel Updates and Searches (March 10, 2023)**

- **Assistant Business Manager** - Candidate starts 3/20/2023.
- **Assistant Director- Financial Aid**- Position posted.
- **Associate Dean- Instruction**- Position posted.
- **Business Advisor**- Interviews in progress.
- **Clinical Counselor- Wellness Center**- Position posted.
- **College Clerical Assistant II- Admissions**- Interviews in progress.
- **College Clerical Assistant II- Mathematics**– Position posted.
- **College Clerical Assistant II- Center of Excellence**- Position posted.
- **College Recruiter**- Interviews in Progress.
- **Director of Strategic Initiatives**- Position posted.
- **Director- ARCOS**- Position posted.
- **Faculty- Tenure Track- Geology**- Position posted.
- **Media Specialist**- Candidate starts 3/20/2023.
- **Janitor**- Position posted.
- **Testing Specialist**- Candidate selected.
- **TRIO Clinical Counselor- Wellness Center**- Candidate starts 4/10/23.